

CITY OF JANESVILLE
City Council Proceedings
May 4, 2015

The Janesville City Council met in regular session on Monday, May 4, 2015 in the Council Chambers of City Hall at approximately 7:00 p.m. with Mayor Carroll in the Chair and Council Members, Reid, Stapleton, Watson, Bettis and McAllister present. Also present were City Attorney, Gary Boveia, City Clerk, Chris Murley, Public Works Director, Becky Wrage, Police Chief, Randy Samec, Police Officer, Glenn Beenblossom, Mark Durbahn with AECOM, Randall McKenzie, Bremer County Building & Zoning Administrator, and Jeffrey Helland with Helland Engineering & Surveying, Ltd.

Motion by Council Member Reid and seconded by Council Member Watson approving to adopt the agenda as presented. Motion carried.

Citizen Comments/Complaints: None.

The following bills were presented:

35706	Christine A. Murley	Payroll	1,275.20
35707	Randy Samec	Payroll	1,217.84
35708	Beth Ann Miller	Payroll	777.74
35709	Daniel Woodyard	Payroll	934.00
35710	Rebecca Wrage	Payroll	1,184.43
35711	Karen Henriksen	Payroll	206.47
35712	Jason Hildebrand	Payroll	17.15
35713	Eric VerSteege	Payroll	298.32
35714	Glenn Beenblossom	Payroll	894.14
35715	Andrew Miller	Payroll	493.90
35716	VOID		.00
35717	IPERS	IPERS	3,129.78
35718	Treasurer-State of Iowa	State Tax	750.00
35719	Janesville Post Office	Postage – Utility Bills	162.18
35720	Baker & Taylor	Books	691.82
35721	City Laundering Co.	Clean Rugs	89.09
35722	National Geographic Kids	2 Year Subscription	34.00
35723	Wal-Mart	Misc. Supplies	243.72
35724	Windstream/Iowa Telecom	Library Telephone Fees	28.14
35725	DC Pizzahaus	Firemen’s Banquet Catering	2,144.00
35726	VOID		.00
35727	Black Hawk Waste Disposal	March 2015 Refuse-Recycling	3,843.00
35728	De Lage Landen	Copier Lease Fee	129.94
35729	Sun Life Financial	Employee Life & Disability	414.41
35730	Wellmark	Dental & Health Insurance	4,525.27
35731	Chris Renner	Certified Mailing Postage	111.86
35732	Janesville Post Office	Fire Dept. PO Box Rental	34.00
35733	Kwik Trip Inc.	Fire Dept. Fuel	123.90
35734	Midwest Breathing Air	Compliant Quarterly Air Test	117.50
35735	Quad County Fire School	Misc. Educational Services	270.00
35736	Sandry Fire Supply	Electric Power Blower	5,905.91
35737	Janesville Post Office	Police Dept. Postage	12.10
35738	Christine A. Murley	Payroll	1,275.19

35739	Tina Ristau	Payroll	29.78
35740	Randy Samec	Payroll	1,217.84
35741	Sharon Schurman	Payroll	32.26
35742	Beth Ann Miller	Payroll	814.91
35743	Daniel Woodyard	Payroll	908.26
35744	Kathryn Behnke	Payroll	29.78
35745	Rebecca Wrage	Payroll	1,113.07
35746	Karen Henriksen	Payroll	84.38
35747	Jason Hildebrand	Payroll	63.68
35748	Eric VerSteege	Payroll	18.47
35749	Glenn Beenblossom	Payroll	894.13
35750	Andrew Miller	Payroll	506.96
35751	AFLAC Insurance	Employee Insurance Withholding	80.16
35752	AgVantage FS	Operating Supplies	33.00
35753	Al Gordon Plumbing	Contract Labor	2,110.00
35754	Black Hawk Waste Disposal	Landfill Fees	1,754.65
35755	Boveia Law Firm	Legal Fees	2,320.96
35756	Bremer County Treasurer	Quarterly Contract	150.00
35757	Continental Research Corp	Chemicals	1,507.52
35758	Covenant Clinic	Medical Wellness Expense	88.00
35759	Hawkins, Inc.	Chemicals	210.98
35760	Iowa Prison Industries	Street Signs	70.59
35761	Kwik Trip, Inc.	Fuel	2,430.51
35762	Marco, Inc.	Copy Charges	99.49
35763	Matt Parrott & Sons	Complete Notary Seal	42.25
35764	Mid American Energy Company	Gas & Electricity	2,705.47
35765	Municipal Supply, Inc.	Handheld & Meters	6,645.88
35766	NE Iowa Regional League	Association Dues	10.00
35767	Nichols Tree Service	Branch Removal	200.00
35768	Rite Price Office Supply	Office Supplies	84.23
35769	Sam's Club	Membership Fees	235.00
35770	Special Janesville Library	City Contribution	7,678.34
35771	Stokes Welding	Hydraulic Repair	28.90
35772	Tim & Mike's Auto	Vehicle Repair	482.54
35773	U.S. Cellular	Public Works Cell Phone Services	63.98
35774	Verizon Wireless	Police wireless Service Fee	40.01
35775	Windstream/Iowa Telecom	City Phone Service Fee	376.10
3196255	EFPTS	Payroll Taxes	2,365.76
3196256	Wageworks, Inc.	Flexible Benefits	98.76
3196257	Wageworks, Inc.	Flexible Benefits	20.00
3196258	Wage Works	Flexible Benefits	5.67
3196259	Wage Works	Flexible Benefits	34.65
3196261	EFTPS	Payroll Taxes	2,284.04
3196262	Wage Works	Flexible Benefits	6.86
3196263	Wageworks, Inc.	Flexible Benefits	15.00

(Disbursements: General-\$26,483.07, Road Use-\$4,324.92, Summer Rec Program-144.65, Volunteer Fire Dept.-\$8,707.17, Special Library-\$5,123.11, Water-\$11,572.50, Sewer-\$9,296.63, & Refuse-\$5,675.77 = \$71,327.82)

RESOLUTION #1508 - A RESOLUTION ALLOWING CLAIMS FOR THE MONTH OF MAY 2015. BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF JANESVILLE, IOWA that the

foregoing claims be allowed as presented and warrants for the same be issued to the City Treasurer. BE IT FURTHER RESOLVED that the City Clerk is hereby authorized, empowered, and directed to draw and issue warrants on the respective funds and accounts. Resolved by Council Member McAllister and seconded by Council Member Stapleton to approve the bills as presented. Roll Call Vote: Ayes – Reid, Stapleton, Watson, Bettis and McAllister. Nays – None. Resolution approved and adopted this 4th day of May 2015.

ATTEST: _____ MAYOR: _____

Motion by Council Member Bettis and seconded by Council Member McAllister to approve, as presented, the following Consent Agenda items: April 6, 2015 and April 20, 2015, March 31, 2015 Budget and Treasurer Reports, Janesville Community Center, Inc.'s Class C Liquor License, Outdoor Services, & Sunday Sales Renewal Application pending the satisfactory completion of all necessary documentation, Kwik Trip (dba Kwik Star #712) Renewal Application for their Fiscal Year 2015/16 Cigarette, Tobacco, Nicotine, and Vapor Permit, payment of the \$35 per person registration fee plus appropriate costs for wages for the Mayor, Council Members, and City Personnel interested in attending the Iowa League of Cities "2015 Small City Workshops" on 6/11/15 at Fayette or 6/18/15 at Ellsworth. Roll Call Vote: Ayes – McAllister, Bettis, Watson, Stapleton and Reid. Nays – None. Motion carried.

Motion by Council Member McAllister and seconded by Council Member Stapleton approving to pay the \$255 registration fee plus appropriate costs for wages, meals, and lodging for the Public Works Director to attend the Iowa Water Environment Association (IAWEA) 2015 Annual Conference on 6/3/15 and 6/4/15 at the Gateway Hotel & Conference Center in Ames. Motion carried.

Public Works Director, Becky Wrage and Police Chief, Randy Samec presented their monthly reports to the Council. Police Officer, Glenn Beenblossom, also presented a brief report of his recent traffic stops.

Resolved by Council Member McAllister and seconded by Council Member Reid to approve RESOLUTION #1509 – RESOLUTION APPROVING THE THOMPSON MINOR PLAT OF TODD & DEBRA D. THOMPSON – PLAT REPRESENTS A SURVEY OF PARCEL "BB" – THAT PART OF THE LOT NO. 11 IN AUDITOR'S PLAT OF THE SOUTHWEST QUARTER (SW ¼) OF SECTION NO. 35, TOWNSHIP NO. 91 NORTH, RANGE NO. 14 WEST OF THE FIFTH PRINCIPAL MERIDIAN, CITY OF JANESVILLE, BREMER COUNTY IOWA. Roll Call Vote: Ayes – Reid, Stapleton, Watson, Bettis, and McAllister. Nays – None.

Motion by Council Member Bettis and seconded by Council Member Stapleton to approve the following for Janesville Days 2015: 1. Street Closures - Friday, July 24th (At Various Times Throughout the Day) - Main Street from 1st Street – 4th Street, 3rd Street from Sycamore Street to Alley West of Janesville Pool & Tap and 2nd Street from Sycamore Street to Alley West of Main Street. Saturday, July 25th (All Day) - Main Street from 1st Street – 4th Street, 3rd Street from Sycamore Street to Alley West of Janesville Pool & Tap, 2nd Street from Sycamore Street to Alley West of Main Street, and Main Street from Barrick Road to 4th Street. Saturday, July 25th (9:00 a.m. – 12:00 p.m. for Parade) - Barrick Road from Pine Street to Main Street, 4th Street from Main Street to Chestnut Street, and Chestnut Street from 4th Street to Barrick Road. 2. FY 2015/16 City contribution of \$1,000 for payment after 7/1/15, for bills presented, generally invoices for porta-potties, landfill fees and other miscellaneous. 3. Hiring of temporary police officers, if deemed necessary by Police Chief, Randy Samec, for additional police protection, at \$12.00 per hour. Motion carried.

The City Clerk was asked by the Council to contact Marty Leary with regard to his plans for the

Janesville Tap and Outdoor Beer Garden during Janesville Days 2015, including the timely filing of the necessary and satisfactory documents required for Council review and consideration.

Motion by Council Member Bettis and seconded by Council Member McAllister to approve Jeff Mather and Lance Woodyard as authorized representatives of the City of Janesville, to possess, transport, and display fireworks purchased through the City of Janesville, a Fireworks Permit for the Janesville Days 2015 Fireworks Show/Display scheduled for 9:30 p.m. on Friday, July 24th (rain date: Saturday, July 25th), to Jeff Mather and Lance Woodyard and/or Aerial FX, Inc., J & M Display, and Flashing Thunder upon receipt of the Certificates of Insurance listing the following as additional insureds: City of Janesville, Janesville Days Steering Company, Janesville Consolidated School, and Mike & Denise Paul, and further approving payment of fireworks based on the appropriate donations. Motion carried.

Upon discussion regarding the city's proposed Water Improvement Project and a possible contract with Central Iowa Water Association (CIWA), the City Attorney was directed to contact Steve Nadel with Ahlers & Cooney P.C. to seek advice, from the litigation department, of whether there is a way for CIWA to construct the water main improvements, at a cost of approximately \$300,000 less than the engineering estimates, without requiring the City to bid the project under Iowa Code Chapter 26 and Frank Smith, Attorney for CIWA to discuss an alternative contract proposal that addresses all the concerns presented and discussed.

Motion by Council Member Stapleton and seconded by Council Member Reid approving to table Aerial Services proposal for an updated city aerial photo at a cost of \$1,200 to fly it, print it (45" x 49" glossy image) and copy it to a CD as a recent aerial photo may be available through AECOM for a minimal copying fee. Motion carried.

Upon review and consideration of bridge inspection proposals from AECOM and VJ Engineering, a motion was made by Council Member Reid and seconded by Council Member Stapleton to accept and approve the proposal and agreement with VJ Engineering to furnish engineering services to perform routine biennial bridge inspections and a fracture critical bridge inspection for a lump sum fee of \$1,235. Motion carried.

Motion by Council Member Reid and seconded by Council Member Stapleton approving to solicit bids for the 2015/16 Street Maintenance and Redesign Project per discussed plans and specifications and further as follows: the city retains the right to accept and/or deny all or any bids, bids will be accepted until 4:00 p.m. on Wednesday, May 27, 2015, bids will be opened and contract awarded at the Regular City Council Meeting on Monday, June 1, 2015, no work is to be performed during the workweek of Monday, July 20, 2015 prior to Janesville Days 2015, Friday, August 21, 2015 has been set as the completion date of Friday, August 21, 2015 with a possible penalty imposed of \$100 per day if not completed by stated deadline. Motion carried.

Motion by Council Member Watson and seconded by Council Member McAllister approving to hire Hannah Dettwiler as the 2nd – 4th Grade Baseball Coach at \$9.00 per hour for a maximum of 150 hours for the 2015 Summer Recreation Season (April 1, 2015 – June 30, 2015). Motion carried.

Motion by Council Member Stapleton and seconded by Council Member Reid to accept and approve Iowa Studio, L.L.C.s quote (estimated total cost of \$797.50) for a Dell Inspiron 17" Laptop, Office 2013 Software, and Labor with the condition that it is delivered and set up within 30 days and further, provide timely technical assistance to the Police Department on a few issues they are experiencing with their laptop/computers. Motion carried.

Mayor Carroll agreed to be the city's representative to the Bremer County Task Force Committee.

Mayor Carroll presented a brief bargaining committee update. The Committee has recently discussed possible changes to the Personnel Policy with regard to employee performance evaluations, wage scale step and merit increases, and paid time off (PTO) in lieu of separate vacation, sick, and personal time off, and job description. The Bargaining Committee will again meet next Monday, May 11, 2015 at 6:15 p.m.

The City Attorney, City Clerk, and Mayor presented their monthly oral reports to the Council.

Motion by Council Member Watson and seconded by Council Member Stapleton approving to adjourn. Motion carried. Meeting closed at approximately 9:52 p.m.

ATTEST: _____ MAYOR: _____

APRIL 2015 DISBURSEMENTS: General-20,253.35, Road Use-3,783.60, Summer Recreation Program-25.63, First Responders-.00, Fire Dept-8,707.17, Library-4,875.15, Water/Sewer Improvements-3,629.69, Water-3,649.46, Sewer-7,017.33, Garbage-5,670.76, Utility Deposits-.00 = 57,612.14

APRIL 2015 REVENUES: General-107,162.40, Road Use-6,682.41, Employee Benefits-29,462.30, Summer Recreation-3,100.00, First Responders-9.84, Volunteer Fire Dept-3,372.17, Special Library-9,840.79, Park Expansion & Improvement-745.94, Barrick Road Bridge-339.07, Water/Sewer Improvements-1,898.78, Street/Bridge Main & Improvements-2,102.22, Water-5,269.37, Sewer-9,941.72, Refuse-5,926.21 and Utility Deposits-131.49 = 185,984.71

Sandi Carroll
Mayor

Christine A. Murley
City Clerk