

City of Janesville, IA

Shelter Park House Reservation Form

To reserve a shelter house, please print/fill out this form and return to the City Clerk's Office

Name: _____

Address: _____ City: _____ State: _____ Zip: _____

Phone # _____ E-Mail: _____

Reservation Date: _____

Start Time: _____ End Time: _____

Shelter House Choice, Please Circle

Lions Club Shelter

Playground Shelter

Beeson Park Shelter

By Signing Below I acknowledge that reservations are made on a first come, first serve basis. I also agree to help keep our parks clean. I will place all trash in the containers provided. All signs, banners and/or any decorations erected relating to the event must be removed upon completion of the reservation day.

I also acknowledge that a payment of \$25 for use AND a security deposit of \$25 (refundable) shall be required to reserve the use of a shelter house and to cover the cost of damage and/or excessive cleaning. Said payment is due at the time the application form is turned in and is required to be in two separate check forms. The security deposit will be returned in full, if inspection reveals that the shelter house is left in good condition. If the shelter is not left in good condition, then the reasonable cost of restoring it to good condition shall be deducted from the deposit and the balance, if any, will be returned. If the deposit is not sufficient to restore the shelter to good condition, then the group using the shelter shall be liable for the balance and shall be denied use of all city shelters until the claim is satisfied.

The shelter will be inspected by city personnel after each use. Please note the condition of the shelter when you arrive, and if any unusual condition is evident, please contact the city immediately, otherwise your group will be held responsible.

Signed _____ Date: _____

Office Use only:

Received by: _____ Date: _____