

**CITY OF JANESVILLE**  
**City Council Proceedings**  
**March 13, 2017**

The Janesville City Council met in regular session on Monday, March 13, 2017 in the Council Chambers of City Hall at approximately 6:00 p.m. with Mayor Carroll in the Chair and Council Members, Reid, Stapleton, Robinson, and Bettis present. Also present were City Attorney, Gary Boveia, City Clerk, Chris Murley, Public Works Director, Becky Wrage, Matt Cloos, Client Service Manager with MSA Professional Services, Steve & Tammy Albers, Deb Hanson, Mark Durbahn, AECOM Engineer, and Shane Hoff, Hardwood Estates Developer.

Motion by Council Member Bettis and seconded by Council Member Reid approving to adopt the agenda as presented. Motion carried.

Citizen Comments/Complaints: None

The following bills were presented:

37763	American Girl	1-Year Subscription	24.95
37764	Baker & Taylor	Books	379.29
37765	City Laundering Co.	Clean Rugs	43.55
37766	Cosmopolitan	1-Year Subscription	34.21
37767	HGTV Magazine	2-Year Subscription	40.00
37768	Linda McCann	Book/The CCC in NE Iowa	20.00
37769	Lisa Gansen	Mileage	9.00
37770	National Geographic Society	1-Year Subscription	39.00
37771	O, The Oprah Magazine	1-Year Subscription	12.84
37772	Redbook	1-Year Subscription	12.84
37773	State Library of Iowa	CE Course Fee	35.00
37774	Wal-Mart	Supplies	310.23
37775	Windstream/Iowa Telecom	Telephone	67.12
37776	De Lage Landen	Printer Lease Agreement	123.75
37777	Verizon Wireless	PD Wireless/FD iPad	58.54
37778	Chris Renner	305 Fitting	10.84
37779	Ecker's Flowers & Greenhouse	Jim MacKay Flowers	50.00
37780	VOID		.00
37781	Kwik Trip, Inc.	Pop/Deposit	84.21
37782	Stokes Welding	Carbide Chain	226.57
37783	Chris Renner	Speaker/Lights	209.10
37784	Christine A. Murley	Payroll	1,389.61
37785	Randy Samec	Payroll	1,272.21
37786	Christa Kurtz	Payroll	655.26
37787	Kathryn Behnke	Payroll	31.28
37788	Rebecca Wrage	Payroll	1,151.58
37789	Karen Henriksen	Payroll	125.14
37790	Eric Ver Steegt	Payroll	130.19
37791	Dustin Mooty	Payroll	838.63
37792	Cody Brown	Payroll	131.04
37793	Lisa Gansen	Payroll	684.06
37794	Jason Hoerman	Payroll	986.72
37795	VOID		.00

37796	IPERS	IPERS	3,279.47
37797	Treasurer – State of Iowa	State Taxes	797.00
37798	VOID		.00
37799	VOID		.00
37800	VOID		.00
37801	Card Center	Power Converter	119.94
37802	Eric VerSteege	Laptop/Converter/Office 365	571.96
37803	Kristin Eggleston	BLS Instructor Cards/Hourly	305.00
37804	AFLAC Insurance	Optional Employee Insurance	115.68
37805	Chris Renner	12 SS Cups – 100 Year Celebration	263.88
37806	Sun Life Financial	Employee Life & Disability Insurance	343.89
37807	Wal-Mart	File Folders, Envelopes, Misc.	260.08
37808	Wellmark	Employee Health & Dental Insurance	3,177.04
37809	Christine A. Murley	Payroll	1,389.61
37810	Tina Ristau	Payroll	31.28
37811	Randy Samec	Payroll	1,272.21
37812	Christa Kurtz	Payroll	655.26
37813	Rebecca Wrage	Payroll	1,166.33
37814	Karen Henriksen	Payroll	44.33
37815	Jason Hildebrand	Payroll	147.32
37816	Eric Ver Steegt	Payroll	310.78
37817	Dustin Mooty	Payroll	954.88
37818	Cody Brown	Payroll	80.42
37819	Lisa Gansen	Payroll	669.03
37820	Jason Hoerman	Payroll	995.43
37821	3 E Electrical Engineering	Generator Serviced	525.00
37822	AECOM	Engineering Fees	3,855.50
37823	AFLAC Insurance	Optional Employee Insurance	115.68
37824	Ahlers & Cooney	Legal Fees	225.00
37825	Auditor – State of Iowa	Annual Exam Filing Fees	175.00
37826	Black Hawk Waste Disposal	Landfill Fees	974.39
37827	Boveia Law Firm	Legal Fees	1,272.38
37828	Central Iowa Water Association	Bulk Water Usage	6,060.60
37829	Compass Minerals America	Salt	2,168.37
37830	Data Technologies	Workshop Registration Fee	95.00
37831	Elsamiller Electric	Bridge Light Repair	200.32
37832	Galls, Inc.	Battery & Rechargeable	168.75
37833	IA Water Environment Association	Workshop Registration Fee	100.00
37834	IAMU	Registration Fee	50.00
37835	IMFOA	Registration Fees	250.00
37836	VOID		.00
37837	Janesville Lumber	Leather Gloves	44.07
37838	Jason Hoerman	Mileage to Ankeny	116.34
37839	John Deere Financial	Hose, Coupling, Adapter (WWTP)	11.41
37840	Keystone Laboratories	Water & WW Sampling Fees	332.00
37841	VOID		.00
37842	VOID		.00
37843	Kwik Trip, Inc.	Fuel	864.05
37844	Marco, Inc.	Copies Per Lease Agreement	178.11
37845	Menards	Auto/Marine Batteries (Siren)	24.88
37846	Mid American Energy	911 Repeater – Monthly Utility Fee	16.99
37847	Municipal Pipe Tool	Jet Vac Lift Station	1,228.50

37848	Rite Price Office Supply, Inc.	Flashdrives	116.72
37849	Special Janesville Library	1/12 Annual City Contribution	5,587.58
37850	Stokes Welding	Stainless Steel Pipes	978.73
37851	Tim & Mike's Auto Repair	Squad – Repairs to Control Arm	559.95
37852	Uline	Fire Extinguisher Signs	83.08
37853	USA Bluebook	Water Sampling Supplies	445.05
37854	Virginia Robinson	HR assistance/Consultation Fees	670.44
37855	Waverly Newspapers	Publication Fees	555.13
37856	Waverly Tire Company	Tire Repair	20.00
37857	Windstream/Iowa Telecom	Monthly Telephone Fees	399.06
37858	Iowa Prison Industries	Bracket/Allen Screw	45.75
37859	Janesville Post Office	Utility Billing Postage	138.06
37860	Black Hawk Waste Disposal	Feb 2017 Garbage & Recycling Fees	5,006.85
3196355	EFTPS	Payroll Taxes	2,598.42
3196356	EFTPS	Payroll Taxes	2,720.24

(Disbursements: General-\$24,326.67, Road Use-\$5,563.69, Special Events-\$0.00, Summer Rec Program-\$40.33, First Responders-\$996.90, Volunteer Fire Dept.–\$1,104.68, Special Library-\$3,860.65, Park Expansion & Improvements-\$0.00, Water & Sewer Improvements - \$3,855.50, Street/Bridge Maint & Improvement - \$.00, Barrick Road Bi/Ped Bridge Project-.00, Water-\$10,404.11, Sewer-\$6,799.69, Refuse-\$8,126.76, and Utility Deposits - \$.00 = \$65,078.98.)

RESOLUTION #1565 - A RESOLUTION ALLOWING CLAIMS FOR THE MONTH OF MARCH 2017. BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF JANESVILLE, IOWA that the foregoing claims be allowed as presented and warrants for the same be issued to the City Treasurer. BE IT FURTHER RESOLVED that the City Clerk is hereby authorized, empowered, and directed to draw and issue warrants on the respective funds and accounts. Resolved by Council Member Reid and seconded by Council Member Stapleton to approve the bills as presented. Roll Call Vote: Ayes – Reid, Stapleton, Robinson, and Bettis. Nays – None. Resolution approved and adopted this 13th day of March 2017.

ATTEST: \_\_\_\_\_ MAYOR: \_\_\_\_\_

Motion by Council Member Reid and seconded by Council Member Bettis approving the following Consent Agenda items: February 13, 2017 City Council Proceedings, February 28, 2017 Budget & Treasurer Reports, payment of \$25 per person registration fees plus appropriate costs for wages and mileage for the Mayor, Council Members, and City Personnel interested in attending the IAWEA Small Community Workshop on 3/21/17 at the New Hampton Fire Station and payment of the \$65 per person registration fee and appropriate costs for mileage for the Mayor, Council, and Planning & Zoning Members interested in attending ISU's Introduction to Planning & Zoning for Local Officials Workshop on 4/18/17 at the Waterloo Center for the Arts. Motion carried.

Public Works Director Wrage and Police Chief Samec presented their monthly reports to the Council.

Motion by Council Member Robinson and seconded by Council Member Stapleton to approve payment of the \$50 per person registration fee plus appropriate costs for wages and mileage for Becky Wrage, Public Works Director to attend IAMU's 2017 Consumer Confidence Report Workshop on 4/25/17 at the Falcon Civic Center in Independence. Motion carried.

Motion by Council Member Stapleton and seconded by Council Member Reid approving to fill the Council vacancy by appointing Deb Hanson to that position. Roll Call Vote: Ayes – Reid, Stapleton, Robinson, and Bettis. Motion carried.

Mayor Carroll administered the Oath of Office to Deb Hanson as Council Member. Council Member Hanson took her position at the table.

At approximately 6:20 p.m., Mayor Carroll opened the Public Hearing on the Proposed Fiscal Year 2017/18 Budget for comments from interested citizens and taxpayers. There being no comments, Mayor Carroll declared the Public Hearing closed and presented the proposed Fiscal Year 2017/18 Budget to the Council for their consideration.

The Proposed Fiscal Year 2017/18, published in the Waverly Newspaper on February 23, 2017, reflects an estimated total city tax levy rate of \$9.84034 per \$1,000 valuation on regular property, with a total property tax asking of \$401,479 (plus \$5,852 Utility Tax Replacement) and the following expenditures:

Public Safety	\$407,519
Public Works	\$280,110
Culture and Recreation	\$283,119
Community and Economic Development	\$10,737
General Government	\$159,716
Debt Service	\$0
Capital Projects	<u>\$199,690</u>
Total Government Activities Expenditures	\$1,340,891
Business Type/Enterprises	\$647,851
Transfers Out	<u>\$58,185</u>
Total ALL Expenditures/Transfers Out	<u>\$2,046,927</u>

This proposed budget reflects an estimated city tax levy of \$9.084034 per \$1,000 valuation, a 2.3% decrease of approximately \$.23 per \$1,000 valuation compared to FY2017. The state rollback figure for FY2018 is 56.9391% compared to the current 55.6259% for FY2017. This city budget further represents a **0%** annual property tax increase.

After giving opportunity for all desiring to be heard, it was resolved by Council Member Bettis and seconded by Council Member Robinson to approve, as presented, RESOLUTION #1566 – A RESOLUTION ADOPTING THE ANNUAL BUDGET FOR THE FISCAL YEAR ENDING JUNE 30, 2018. BE IT FURTHER RESOLVED BY THE CITY COUNCIL OF THE CITY OF JANESVILLE, IOWA that the annual budget for the fiscal year ending June 30, 2018, as set forth in the Budget Summary Certificate and in the detailed Budget in support thereof showing the revenue estimates and appropriation expenditures and allocation to programs and activities for said fiscal year be adopted, and the clerk is directed to make the filings as required by law and to set up books in accordance with the summary and details as adopted. Roll Call Vote: Ayes – Reid, Stapleton, Robinson, Bettis, and Hanson. Nays – None. Resolution approved and adopted this 13th day of March 2017.

ATTEST: \_\_\_\_\_ MAYOR \_\_\_\_\_

At approximately 6:30 p.m., Mayor Carroll opened the Public Hearing on the Bremer County Multi-Jurisdictional Hazard Mitigation Plan for comments from interested citizens and taxpayers. There being no comments, Mayor Carroll declared the Public Hearing closed and presented the Bremer County Multi-Jurisdictional Hazard Mitigation Plan to the Council for their consideration.

Resolved by Council Member Keith and seconded by Council Member Stapleton to approve RESOLUTION #1567 – A RESOLUTION OF THE CITY COUNCIL OF JANESVILLE, IOWA,

ADOPTING A MULTI-JURISDICTIONAL HAZARD MITIGATION PLAN FOR BREMER COUNTY. Roll Call Vote: Ayes – Reid, Stapleton, Robinson, Bettis, and Hanson. Nays – None. Resolution approved and adopted this 13<sup>th</sup> day of March 2017.

ATTEST: \_\_\_\_\_ MAYOR \_\_\_\_\_

Motion by Council Member Bettis and seconded by Council Member Robinson approving to proceed with Steve Albers and Jim Hundley’s request to vacate and sell the alley in the center of their properties known as 1005 and 1007 Sycamore Street by forwarding this matter to the Janesville Planning & Zoning Commission for their review and recommendation, as is required by City Ordinance. Motion carried.

Motion by Council Member Robinson and seconded by Council Member Reid approving to table the review of bids for a new lift station pump. Motion carried.

Motion by Council Member Bettis and seconded by Council Member Stapleton to approve the purchase and payment, upon delivery, of a 2017 Dodge Charger (All Wheel Drive) from Stew Hansen Dodge City for a cost of \$22,995. Roll Call Vote: Ayes – Reid, Stapleton, Robinson, Bettis, and Hanson. Nays – None. Motion carried.

Chief Samec was asked to contact the dealer for a trade-in price for the city’s 2012 Dodge Charger. The disposal of the 2012 Dodge Charger will be discussed further at a future meeting.

Motion by Council Member Reid and seconded by Council Member Bettis approving to not partner with Black Hawk County on a project that would include the resurfacing of the city portion of Pine Street. Motion carried.

Resolved by Council Member Stapleton and seconded by Council Member Robinson to approve RESOLUTION #1569 – A RESOLUTION ORDERING BIDS, APPROVING PLANS, SPECIFICATIONS, FORM OF CONTRACT AND ESTIMATE OF COST AND DIRECTING CITY CLERK TO PUBLISH NOTICE SETTING PUBLIC HEARING (6:00 P.M. ON MONDAY, APRIL 10) AND BID LETTING (10:00 A.M. ON THURSDAY, APRIL 6, 2017) DATES FOR THE BARRICK ROAD WATER MAIN PROJECT. Roll Call Vote: Ayes – Reid, Stapleton, Robinson, Bettis, and Hanson. Nays – None. Resolution approved and adopted this 13<sup>th</sup> day of March 2017.

ATTEST: \_\_\_\_\_ MAYOR \_\_\_\_\_

There was a final attempt to gain the approval of all of the property owners in the Sands First Addition for the installation of a storm detention basin. Unfortunately, we did not receive 100% approval of the property owners. Mr. Durbahn will contact Wendell Lupkes and Jim Sands regarding the extension of the storm sewer along the north boundary of Lot #7, modifications of the discharge apron along the east boundary of Lot #7, and the addition of fill over the extension to level out the backyard of the residence along the north boundary of Lot #6. Once a specific understanding is achieved and that work is performed, an appropriate resolution accepting the dedication of Sands First Addition will be presented to the city council for their approval.

Resolved by Council Member Reid and seconded by Council Member Stapleton to approve RESOLUTION #1568 – A RESOLUTION ACKNOWLEDGING THE COMPLETION OF ALL IMPROVEMENTS TO SANDS SECOND ADDITION AND ACCEPTANCE OF THE SUBDIVISION BY THE CITY OF JANESVILLE, BREMER COUNTY, IOWA. Roll Call Vote: Ayes – Reid, Stapleton, Robinson, Bettis, and Hanson. Nays – None. Resolution approved and adopted this 13<sup>th</sup> day of March 2017.

ATTEST: \_\_\_\_\_

MAYOR \_\_\_\_\_

There were no updates presented with regard to Hardwood Estates Subdivision Plan, Janesville Urban Renewal Plan/Hardwood Estates Urban Renewal Plan, and Development Agreement with GSH Ventures, LLC Update.

Motion by Council Member Reid and seconded by Council Member Stapleton approving to accept sealed bids for the sale of a 2002 Ford F350 Truck (Blue Book Value-\$4300) until 4:00 p.m. on Monday, April 10, 2017 and further, to open, review, and consider the sealed bids at the council meeting scheduled for 6:00 p.m. that same evening, all with the city reserving the right to refuse and/or reject any or all bids. Motion carried.

Motion by Council Member Robinson and seconded by Council Member Stapleton approving to schedule the regular April and May 2017 city council meetings for 6:00 p.m. on Monday, April 10, 2017 and Monday, May 1, 2017. Motion carried.

Motion by Council Member Robinson and seconded by Council Member Hanson approving to advertise as may be necessary, and as determined by Council Member Hanson, for the open 2017 Seasonal and Part-time Summer Recreation and Youth Softball and Baseball positions. Motion carried.

The City Attorney, City Clerk, and Mayor presented their monthly oral reports to the Council.

The City's Annual Exam was rescheduled for Monday and Tuesday, March 20 & 21, 2017 due to illness.

Motion by Council Member Stapleton and seconded from Council Member Hanson to approve payment of the \$125 per person registration fees and appropriate costs for wages, meals, lodging and mileage for the City Clerk and Deputy City Clerk to attend the IMFOA Spring Conference on 4/20/17 & 4/21/17 at the Holiday Inn Des Moines Airport. Motion carried.

Motion by Council Member Stapleton and seconded by Council Member Reid to approve payment of the \$95 per person registration fee and appropriate costs for wages and mileage for the City Clerk and Deputy City Clerk to attend Data Technologies, Inc.'s Spring User Group Meeting on 5/11/17 at the Waverly Civic Center. Motion carried.

Mayor Carroll reported that Scott Immerzeel, Lions Club Member, reported that the Club has five park benches they would like to donate and place within the city and would like the city's assistance with appropriate locations. Mayor Carroll also mentioned that she would like to see the manholes raised on the west side of the river to reduce and/or alleviate previously experienced flooding issues. City Attorney Boveia was asked to review the city and state's forfeiture laws, especially concerning seized and/or found guns. All attending were reminded that Butler-Bremer Communications would be sponsoring an Open House from 1 p.m. to 5 p.m. on Saturday, March 25, 2017 at the Janesville Riviera-Roose Community Center. They will explain the capability of their new Janesville fiber optics network.

Motion by Council Member Hanson and seconded by Council Member Reid approving to adjourn. Motion carried. Meeting closed at 8:15 p.m.

ATTEST: \_\_\_\_\_

MAYOR: \_\_\_\_\_