



OUTDOOR EVENT REQUEST

Please fill out this form and return to Janesville City Hall. Please allow up to 30 days for approval.

Applicant's Name: _____ Type of Event: _____
 Applicant's Phone Number: _____ Date of Event: _____
 Applicant's Address: _____ Location of Event: _____
 Applicant's Email Address: _____ Hours of the Event: _____

Are you requesting any street closures for the event? Y / N

If so, Which streets and duration?

(Applicant is responsible for the cleaning of garbage and debris of said street(s) before the road re-opens after the party)

Will attendees be parking on any city streets or ally's that will not be blocked to thru traffic? Y / N

Where? _____

(Applicant is responsible for making sure the street is not blocked and Emergency Vehicles still have ample room for passage)

Will there be any loud noises, such as live bands, DJ's or other entertainment? Y / N

What Type and Duration? _____ (Applicant is responsible for getting neighbor approval)

Signatures of neighbors, showing their approval of said event, which may include a late night music, food, alcohol, party environment.

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____
7. _____
8. _____
9. _____
10. _____

Please initial each line item below, acknowledging you have read and understand that,

___ Fireworks are NOT allowed at any time per city ordinance.

___ Alcohol must be kept off public areas not included in the event boundaries.

___ My neighbors approve of plans for late night music, not to go past 12am.

___ Any barricades provided for street closures are the property of the City of Janesville and applicant is responsible for any damage, destruction, or theft of said barricade while in their possession for the event.