

**CITY OF JANESVILLE**  
**City Council Proceedings**  
**September 12, 2016**

The Janesville City Council met in regular session on Monday, September 12, 2016 in the Council Chambers of City Hall at approximately 7:00 p.m. with Mayor Carroll in the Chair and Council Members, Robinson, Bettis and MacKay present. Absent were Council Members Reid and Stapleton. Also present were City Attorney, Gary Boveia, City Clerk, Chris Murley, Public Works Director, Becky Wrage, Police Chief, Randy Samec, AECOM Engineer, Mark Durbahn, INRCOG Development Director, Brian Schoon, Butler-Bremer Communications CEO/GM, Richard McBurney, Chad Feldmann, Steve Rolison, Linda Rolison, Virginia Robinson, VJ Engineering Engineer, Wendell Lupkes, and Hardwood Estates Developer, Gavin Steege.

Motion by Council Member Bettis and seconded by Council Member MacKay approving to adopt the agenda as presented. Motion carried.

Citizen Comments/Complaints: Sands Addition Resident, Chad Feldmann, asked the Council about getting additional street signs erected in the Sands Addition. The City will provide the signs. The costs for appropriate signage is the responsibility of Developer, Jim Sands. The City Clerk will prepare and send an invoice to Jim Sands for all costs associated with the signs and their installation.

The following bills were presented:

37231	Rack'em Up Promotions	Fire Dept. Coat	103.00
37232	Christine Murley	Payroll	1,388.87
37233	Tina Ristau	Payroll	31.28
37234	Randy Samec	Payroll	1,348.52
37235	Sharon Schurman	Payroll	41.72
37236	Beth Ann Miller	Payroll	728.74
37237	Christa Kurtz	Payroll	652.99
37238	Rebecca Wrage	Payroll	1,148.03
37239	Karen Henriksen	Payroll	88.65
37240	Jason Hildebrand	Payroll	139.14
37241	Eric Ver Steegt	Payroll	425.07
37242	Dustin Mooty	Payroll	910.92
37243	Adam Taylor	Payroll	630.55
37244	Cody Brown	Payroll	131.04
37245	AECOM	Engineering Fees	3,399.93
37246	Becky Wrage	Mileage	41.76
37247	Black Hawk Waste Disposal	Janesville Days Portapotties	785.00
37248	Blacktop Service Company	FY 2016 Street Maintenance	8,425.00
37249	BMC Aggregates	3" Clean Roadstone	10.24
37250	Boveia Law Firm	Legal Fees	1,477.56
37251	Central Iowa Water Association	Bulk Water Purchase	5,745.60
37252	Christine A. Murley	I-Drive backup Reimbursement	49.50
37253	Iowa DNR	Annual Public Water Supply Fee	208.02
37254	Janesville Lumber	Misc. Operating Supplies	70.12
37255	Keystone Laboratories, Inc.	WW & Water Analysis	884.20
37256	VOID		
37257	Kwik Trip, Inc.	Fuel	389.22

37258	Marco, Inc.	Copy Fees Per Contract	174.16
37259	Matt Parrott & Sons Company	Laser Checks	275.80
37260	Mid American Energy	Monthly Utility Bill	20.90
37261	Secretary of State	Notary Renewal Fee	30.00
37262	Special Janesville Library	City Contribution	5,587.58
37263	Stokes Welding	Line for Weedeater	26.95
37264	Tim & Mike's Auto Repair	Vehicle Repairs	49.95
37265	Virginia Robinson	HR Assistance	1,160.00
37266	Wal-Mart	Mirror Adhesive	5.91
37267	Waverly Newspapers	Publication Fees	479.59
37268	Windstream/Iowa Telecom	Monthly Telephone	397.69
37269	Core Documents, Inc.	Section 125 Plan Fee	99.00
37270	Black Hawk Waste Disposal	Garbage & Recycling Collection Fees	5,826.38
37271	Janesville Post Office	Utility Billing Postage	141.01
3196342	EFPTS	Fed/FICA Tax	2,602.27

(Disbursements: General-\$14,770.19, Road Use-\$9,342.20, Special Events-\$650.00, Summer Rec Program-\$37.39, First Responders-\$.00, Volunteer Fire Dept.-\$103.00, Special Library-\$1,124.34, Park Expansion & Improvements-\$.00, Water & Sewer Improvements - \$3,063.01, Street/Bridge Maint & Improvement - \$.00, Barrick Road Bi/Ped Bridge Project-336.92, Water-\$7,907.66, Sewer-\$2,127.09, and Refuse-\$5,885.06 = \$45,346.86)

RESOLUTION #1556 - A RESOLUTION ALLOWING CLAIMS FOR THE MONTH OF SEPTEMBER 2016. BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF JANESVILLE, IOWA that the foregoing claims be allowed as presented and warrants for the same be issued to the City Treasurer. BE IT FURTHER RESOLVED that the City Clerk is hereby authorized, empowered, and directed to draw and issue warrants on the respective funds and accounts. Resolved by Council Member MacKay and seconded by Council Member Robinson to approve the bills as presented. Roll Call Vote: Ayes – MacKay, Bettis, and Robinson. Nays – None. Absent – Reid and Stapleton. Resolution approved and adopted this 12th day of September 2016.

ATTEST: \_\_\_\_\_ MAYOR: \_\_\_\_\_

Motion by Council Member Bettis and seconded by Council Member MacKay to approve, as presented, the following Consent Agenda items: August 1, 2016 and August 22, 2016 City Council Proceedings, August 31, 2016 Budget and Treasurer Reports, and Janesville Tap, LLC's Class C Liquor License Renewal Application. Motion carried.

Public Works Director Wrage and Police Chief Samec presented their monthly reports to the Council.

The Janesville 2016 Homecoming Parade is scheduled to begin at 1:30 p.m. on Friday, September 30, 2016

Motion by Council Member Bettis and seconded by Council Member MacKay approving the Janesville 2016 Homecoming requests as follows: Road Closures for Parade Setup and Return (Approximately 12:30 p.m. – 1:30 p.m.) - Barrick Road from Pine Street to Sycamore Street, Road Closures for Parade (Approximately 1:30 p.m. – 2:30 p.m.) - West on Barrick Road from the School, South on Main Street, East on 3<sup>rd</sup> Street, and North on Elm Street to the School), and Assistance from Police, Fire, and Public Works Departments (police escort, barricades, fire trucks, and etc.). Motion carried.

Richard McBurney, CEO/GM with Butler-Bremer Communications stated they had positive feedback

from Janesville citizens and business owners, therefore, they are moving forward with plans to install fiber optic lines to Janesville. He discussed proposed plans for a building and fiber optic lines within city right-of-way. Proposed plans include the construction of an approximate 12' x 12' building at a site west of the 7<sup>th</sup> Street Lift Station. Mr. McBurney will provide city officials with the completed plans and specifications. The City Attorney will draft an appropriate easement for the building.

The City Clerk opened and read the following bids for the sale of the 2007 Dodge Charger:

1. Chad Schwartz - \$2,090
2. Yousef Dabbah (Bayridge Motors) - \$1,568.00
3. Suljo Sinanovia - \$1,520
4. Corinne Bettis - \$2121.21
5. Paul Nichols - \$800

Motion by Council Member MacKay and seconded by Council Robinson to accept and approve the high bid of \$2,121.21 from Corinne Bettis for the sale of the 2007 Dodge Charger. Council Member Bettis abstained. Motion carried.

Motion by Council Member MacKay and seconded by Council Member Bettis approving to table the third reading of ORDINANCE #320 – AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF JANESVILLE, IOWA BY ADDING PENALTY PROVISIONS TO SECTIONS 135.09 AND 136.08 TO THE CITY OF JANESVILLE CODE OF ORDINANCES. Motion carried.

Motion by Council Member MacKay and seconded by Council Member Robinson to approve ORDINANCE #321 – AN ORDINANCE AMENDING SECTION 17.04 OF CHAPTER 17 REGARDING REGULAR COUNCIL MEETINGS FOR THE CITY OF JANESVILLE, BREMER COUNTY, IOWA on its second reading. Roll Call Vote: Ayes – MacKay, Bettis, and Robinson. Nays – None. Absent – Reid and Stapleton. Motion carried.

Mark Durbahn, AECOM Engineer, presented the conceptual layouts and cost estimates for a replacement bridge of the 7<sup>th</sup> Street Bridge over the Cedar River. The conceptual layouts include two locations for the replacement bridge. One option is at the current location (2018 dollars cost estimate of \$5,024,800) and another option is upstream, or north of the current bridge (2018 dollars cost estimate of \$5,728,800). The Council took no official action on this matter.

Mr. Durbahn reported that various funding sources are being reviewed for the Sewer (including Lift Station) Extension & Improvement Project.

The Sands First Addition's proposed Storm Detention Basin Project was discussed. Developer, Jim Sands, and his Engineer, Wendell Lupkes of VJ Engineering, have been obtaining consents and approval from the property owners within the subdivision as to the installation of the detention basin on Lot #6. A number of consents have been obtained but not from all of the property owners. Personal contact and written communications have taken place and that process continues. Property owners within the subdivision will be invited to attend an informational meeting whereby the Storm Detention Basin Project will be presented and discussed. Attorney Boveia, Engineer Lupkes, Engineer Durbahn, and Attorney Augustine will be available to address questions and concerns expressed by the property owners.

Motion by Council Member Robinson and seconded by Council Member MacKay approving to table RESOLUTION #1552 – A RESOLUTION ACKNOWLEDGING THE COMPLETION OF ALL IMPROVEMENTS TO SANDS 2<sup>ND</sup> ADDITION AND ACCEPTANCE OF THE SUBDIVISION BY THE CITY OF JANESVILLE, BREMER COUNTY, IOWA until a few existing issues are completely and

satisfactorily resolved. Motion carried.

The City Attorney gave a brief update on the status of the 225 Elm Street nuisance abatement.

Brian Schoon, INRCOG's Development Director, presented his proposal to the Council for updating the city's 1994 Comprehensive Plan and answered various questions from those in attendance.

Motion by Council Member MacKay and seconded by Council Member Bettis approving to table a decision on the proposal for updating the city's 1994 Comprehensive Plan. Motion carried.

Motion by Council Member Bettis and seconded by Council Member MacKay approving to table action on the sale or trade-in of the 2002 Ford F350 (Current PWD Vehicle) and a replacement public works vehicle for additional review and information. Motion carried.

Resolved by Council Member MacKay and seconded by Council Member Bettis to approve RESOLUTION #1558 – A RESOLUTION APPROVING THE 2015/16 FISCAL YEAR STREET FINANCE REPORT AS PRESENTED BY THE CITY CLERK. Roll Call Vote: Ayes – MacKay, Bettis, and Robinson. Nays – None. Absent – Reid and Stapleton.

ATTEST: \_\_\_\_\_ MAYOR: \_\_\_\_\_

Motion by Council Member MacKay and seconded by Council Member Bettis to approve, as presented, the City Credit Card Policy and the application for a State Bank Visa – Business Credit Card with no annual fee. Motion carried.

Motion by Council Member Robinson and seconded by Council Member MacKay approving to table the purchase and installation of ACH Module Software from Data Technologies for additional review and information. Motion carried.

Motion by Council Member MacKay and seconded by Council Member Robinson to accept, with regrets, Daniel Woodyard's retirement announcement and letter of resignation as Public Works Assistant, effective August 24, 2016. Motion carried.

Motion by Council Member Robinson and seconded by Council Member MacKay approving the "Help Wanted" advertisement for the Public Works Assistant position as amended for publication and/or posting in the Waverly Newspaper, Janesville website, Facebook page, and Community Announcement, and organizational magazines and/or websites that advertise for free with current membership, such as Iowa Association of Municipal Utilities, Iowa Rural Water Association, etc. Motion carried.

Motion by Council Member Robinson and seconded by Council Member MacKay to approve payment of the necessary fee to Core Documents, Inc. for a Section 125 Premium Only Plan for a period(s) to cover 10/1/16 – 11/30/17 for full-time employees working 30 or more hours per week. Council Member Bettis stated he opposes if the fee is more than \$99 for the requested 14 months of coverage. Motion carried.

Virginia Robinson presented her "Continuation of Health Insurance Coverage in the Event of Non-Work Related Accident/Illness" proposal and a brief discussion followed.

Motion by Council Member MacKay and seconded by Council Member Robinson to approve, as presented with modifications, the "Continuation of Health Insurance Coverage in the Event of Non-Work Related Accident/Illness. Motion carried.

Brief updates were presented on the Janesville Urban Renewal Plan/Hardwood Estates Urban Renewal Plan, Hardwood Estates Subdivision Plan, and Development Agreement with GSH Ventures, LLC.

The City Attorney, City Clerk, and Mayor presented their monthly oral reports to the Council.

Motion by Council Member Bettis and seconded by Council Member Robinson approving to table the Data Technologies Fall User Group Meeting, IMFOA 2016 Fall Conference, and IAMU's OSHA 300 Log Illness & Injury Recordkeeping Class for further information. Motion carried.

Mayor Carroll reminded the Council that the "Ribbon Cutting Ceremony" for the Hwy 218/C-57 Interchange is scheduled for 2:30 p.m. on Thursday, September 15, 2016. Traci Berry, First Responder Director, is one of the speakers. The public is invited to attend.

The City will sponsor a "Retirement Open House" for Dan Woodyard. Details will be forthcoming.

Motion by Council Member Robinson and seconded by Council Member MacKay approving to adjourn. Motion carried. Meeting closed at 11:00 p.m.

ATTEST: \_\_\_\_\_ MAYOR: \_\_\_\_\_