**CITY OF JANESVILLE**

**City Council Proceedings**

#### January 8, 2018

The Janesville City Council met in regular session on Monday, January 8, 2018 in the Council Chambers of City Hall at approximately 6:00 p.m. with Mayor Carroll in the Chair and Council Members, Worrell, Stapleton, Robinson, Bettis, and Hanson present. Also present were City Attorney, Gary Boveia, City Clerk, Chris Murley, Police Chief, Randy Samec, Public Works Director, Becky Wrage, MSA Professional Services Engineer, Joe Elsinger, AECOM Engineer, Mark Durbahn, and Darlene Campbell.

Motion by Council Member Bettis and seconded by Council Member Hanson approving to adopt the agenda as presented. Motion carried.

Mayor Carroll made the following appointments: General - Council Member Stapleton, Parks & Recreation – Council Member Hanson, Safety – Council Member Bettis, Streets – Council Member Worrell, Water, Sewer, & Refuse/Recycling – Council Member Robinson, and Mayor Pro-tem – Council Member Bettis, and Police Chief – Randy Samec. Mayor Carroll tabled her appointments to the Iowa Northland Regional Council of Governments (INRCOG) Representative and Bremer County Community Foundation for further review.

Motion by Council Member Bettis and seconded by Council Member Robinson to approve the following: City Attorney – Gary J. Boveia, City Clerk – Christine A. Murley, Deputy City Clerk – Christa Kurtz, Fire Chief – Bryan Destival, Police Officer – Dustin Mooty, Reserve Officer – Cody Brown, and Bremer County E911 Board Member – Bron Umthum (term expiration of 12/31/2018). Motion carried.

The City Council is looking for individual citizens interested in being appointed to the following: Board of Adjustment (term expiration date of 12/31/22), Planning & Zoning Commission (term expiration of 12/31/22, and Black Hawk County E911 Board (term expiration of 12/31/18).

Citizen Comments/Complaints: None.

The following bills were presented:

38742 Christine A. Murley Payroll 1,414.21

38743 Randy Samec Payroll 1,294.19

38744 Beth Ann Miller Payroll 127.63

38745 Christa Kurtz Payroll 737.83

38746 Rebecca Wrage Payroll 1,162.44

38747 Jason Hildebrand Payroll 144.67

38748 Eric VerSteegt Payroll 97.37

38749 Dustin Mooty Payroll 1,077.67

38750 Lisa Gansen Payroll 706.97

38751 Jason Hoerman Payroll 1,002.25

38752 Black Hawk Waste Disposal Garbage & Recycling Collection Fees 5,018.36

38753 Janesville Post Office Monthly Utility Billing Postage 136.88

38754 Melissa Adams Management Deposit Refund 84.54

38755 Amanda Bonjour Deposit Refund 77.07

38756 Dana Ashley Deposit Refund 36.59

38757 Bryce Harp Deposit Refund 160.71

38758 Isaiah Krull Deposit Refund 77.07

38759 Austin Shaffer Deposit Refund 77.07

38760 Iowa Firemen’s Association Association Dues 565.00

38761 ISU Treasurer Fire Officer 1 50.00

38762 Kwik Trip, Inc. Fuel 210.55

38763 Print Transformations Dance Letter 302.74

38764 Sandry Fire Supply Fire Hose 1,104.60

38765 Baker & Taylor Books 534.24

38766 City Laundering Rugs 43.55

38767 Follett Software Company Computer Program 885.00

38768 Lisa Gansen Mileage 14.40

38769 Visa Vacuum Bags 44.95

38770 Wal-Mart DVDs/Supplies 180.13

38771 Windstream/Iowa Telecom Telephone 74.65

38772 Christine A. Murley Payroll 1,414.21

38773 Randy Samec Payroll 1,318.75

38774 Beth Ann Miller Payroll 95.72

38775 Christa Kurtz Payroll 769.17

38776 Kathryn Behnke Payroll 31.90

38777 Rebecca Wrage Payroll 1,279.32

38778 Doug Bettis Payroll 124.83

38779 Sue Stapleton Payroll 133.43

38780 Eric VerSteegt Payroll 161.36

38781 Sandi Carroll Payroll 415.57

38782 Keith Reid Payroll 133.43

38783 Chris Robinson Payroll 124.83

38784 Dustin Mooty Payroll 1,075.81

38785 Lisa Gansen Payroll 698.94

38786 Jason Hoerman Payroll 1,027.67

38787 Deborah Hanson Payroll 124.83

38788 VOID .00

38789 IPERS IPERS 5,277.38

38790 VOID .00

38791 Treasurer – State of Iowa Payroll Taxes 1,308.00

38792 Sun Life Financial Employee Life & Disability 356.28

38793 Wellmark Employee Health & Dental 3,617.97

38794 AECOM Engineering Fees 3,293.85

38795 Ahlers & Cooney, P.C. Attorney Fees 425.50

38796 Blazek Corporation BRWI Project-Construction Costs 14,132.84

38797 Boveia Law Firm Attorney Fees 1,793.04

38798 Bremer County Auditor’s Office Election Costs 1,169.28

38799 Bremer County Treasurer P & Z Quarterly 150.00

38800 C & C Welding & Sandblast Plow Repairs 1,216.35

38801 Data Technologies, Inc. Tax Forms 110.50

38802 Elsamiller Electric Lighting Repairs & Replacement 1,381.64

38803 GPM Service Call 465.00

38804 Iowa DNR Water Operators Certificate 80.00

38805 Iowa Prison Industries Posts/Signs 134.86

38806 Iowa Regional Utilities Association Bulk Water Usage Fees 6,522.12

38807 Janesville Lumber Misc. Supplies 110.72

38808 Janesville Postmaster Postage Permit Renewal 225.00

38809 Keystone Samples 861.00

38810 Kirkwood Community College Basic WW Training 475.00

38811 VOID .00

38812 VOID .00

38813 Kwik Trip, Inc. Fuel 625.75

38814 Mar-Han, Inc. Shovel/Handle 47.10

38815 Mid American Energy Company Monthly Utility Fees 2,838.49

38816 Municipal Supply, Inc. Touchpads 103.53

38817 One Solution Laptops & Software 4,940.00

38818 Rite Price Office Supply Misc. Supplies `42.94

38819 Special Janesville Library City Contribution to Library 3,751.17

38820 State Bank Lock Box Rent 50.00

38821 Stokes Welding Chains 30.00

38822 Temple Display, LTD Bulbs 48.80

38823 Tim & Mike’s Auto Repair Vehicle Repairs 323.45

38824 U.S. Cellular Public Works Cellular Service 65.10

38825 USA Bluebook Sample Packs 83.35

38826 VISA Postage Fees 7.29

38827 Waverly Newspapers Publication Fees 244.79

38828 Windstream/Iowa Telecom Monthly Telephone Fees 415.55

3196378 EFTPS Payroll Taxes 2,789.02

3196379 EFTPS Payroll Taxes 3,059.07

(Disbursements: General-32,177.56, Road Use-5,411.61, Special Events-.00, Summer Recreation Program-26.84, First Responders-.00, Volunteer Fire Dept.-2,232.89, Special Library-5,078.74, Park Expansion & Improvements-.00, Water & Sewer Improvements-.00, Barrick Road Water Improvement Project-17,426.69, Water-11,282.12, Sewer-7,264.69, Refuse-7,530.64, & Utility Deposits-513.05 = 88,944.83)

RESOLUTION #1604 – A RESOLUTION ALLOWING ADDITIONAL CLAIMS FOR THE MONTH OF JANUARY, 2018. BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF JANESVILLE, IOWA, that the foregoing claims be allowed as presented and warrants for the same be issued to the City Treasurer. BE IT FURTHER RESOLVED that the City Clerk is hereby authorized, empowered, and directed to draw and issue warrants on the respective funds and accounts. Resolved by Council Member Stapleton and seconded by Council Member Bettis to approve the bills as presented. Roll Call Vote: Ayes – Hanson, Bettis, Robinson, Stapleton, and Worrell. Nays – None. Resolution approved and adopted this 8th day of January 2018.

ATTEST: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ MAYOR \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Motion by Council Member Robinson and seconded by Council Member Stapleton to approve the following Consent Agenda items: December 11, 2017 City Council Proceedings and December 31, 2017 Budget & Treasurer Reports. Roll Call Vote: Ayes – Worrell, Stapleton, Robinson, Bettis, and Hanson. Nays – None. Motion carried.

Public Works Director Wrage and Police Chief Samec presented their monthly reports to the Council.

Motion by Council Member Robinson and seconded by Council Member Stapleton approving payment of the $475 registration fee plus appropriate costs for wages, mileage, and meals for Public Works Assistant, Jason Hoerman, to attend Kirkwood Community College’s Continuing Education & Training Services “Basic Wastewater Training” on 2/14/18, 2/15/18, 2/21/18 & 2/22/18 at Iowa Valley Community College in Marshalltown. Motion carried.

Janesville Fire Rescue Member, Chris Renner, presented the department’s proposals for the purchase of a new firetruck, at a cost of approximately $165,000, and answered various questions from the Council. Janesville Fire Rescue plans to pay for the truck out of capital reserves, along with grant money received from Bremer County Community Foundation ($4,000) and Black Hawk Gaming ($20,000). No property tax money will be requested for this purchase.

AECOM Engineer, Mark Durbahn gave a brief update on the Barrick Road Water Improvement Project.

Motion by Council Member Robinson and seconded by Council Member Stapleton to approve payment of Blazek Corporation’s Pay Estimate #5 totaling $14,132.84. Roll Call Vote: Ayes – Hanson, Bettis, Robinson, Stapleton, and Worrell. Nays – None. Motion carried.

Mr. Durbahn reported that Harman Mallhi is working on an Intended Use Plan for the 7th Street Pump Station Project but there is currently no funding through USDA. He also said Mr. Mallhi is transferring to AECOM’s office in Winnipeg. Mr. Durbahn would like to meet with Mayor Carroll, Council Member Robinson, Public Works Director Wrage, and City Clerk Murley to further discuss funding options. The Council will most likely need to work closely with Maggie Burger, Speer Financial, and a bond counsel to obtain conventional financing. City Clerk Murley was asked to contact Ms. Burger.

MSA Professional Services, Inc. Engineer, Joe Elsinger, gave a brief update on the status of the Stormwater Utility Study and proposed Stormwater Ordinances. A committee comprised of Council Member Robinson, Council Member Elect Worrell, and Public Works Director Wrage met, prior to tonight’s meeting, with Mr. Elsinger to review and discuss said proposed ordinances. He outlined the options available to the City for setting up a Stormwater Utility. He asked the Council to review the study and contact him with any questions. The Council will determine at a future meeting whether or not to proceed with Stormwater implementation.

Based on a recommendation by Joe Elsinger with MSA Professional Services, Inc., a motion was made by Council Member Hanson and seconded by Council Member Stapleton to approve VJ Engineering’s proposal to complete a Load Rating Analysis at a cost not to exceed $1,200. Motion carried.

City Clerk Murley informed the Council that she had received Banking Service Proposals from the following institutions prior to today’s (January 8, 2018) 3:00 p.m. deadline: Denver Savings Bank, Farmers State Bank, and First National Bank. The proposals will be evaluated by a financial Committee comprised of Mayor Carroll, Council Member/General Commissioner Stapleton, City Clerk Murley, and Deputy City Clerk Kurtz with a final review by the Council. The proposed dates for the interviewing of the selected institutions are 1/22/18 – 1/30/18.

All guests, other than Public Works Director, Becky Wrage and AECOM Engineer, Mark Durbahn, departed the meeting.

Motion by Council Member Stapleton and seconded by Council Member Worrell to approve entering into Closed Session per Iowa Code 21.5(c) to discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in that litigation with regard to State Bank vs Sands and the City of Janesville. Roll Call Vote: Ayes – Worrell, Stapleton, Robinson, Bettis, and Hanson. Nays – None. Motion carried.

The Council entered into Closed Session at approximately 7:04 p.m.

Motion by Council Member Bettis and seconded by Council Member Worrell to approve entering into Open Session. Roll Call Vote: Ayes – Worrell, Stapleton, Robinson, Bettis, and Hanson. Nays – None. Motion carried.

The Council entered into Open Session at approximately 7:26 p.m.

Based on the discussion in closed session, a motion was made by Council Member Worrell and seconded by Council Member Stapleton approving and authorizing the Mayor and City Clerk to sign the Agreement for Settlement of Injunction Suit made and entered into between State Bank and James V. Sands, d/b/a Jim Sands Construction, the City of Janesville, Iowa and Steve D. Rolison and Linda G. Rolison. Roll Call Vote: Ayes – Worrell, Stapleton, Robinson, Bettis, and Hanson. Nays – None. Motion carried.

The City Attorney, City Clerk, and Mayor presented their monthly oral reports to the Council.

The City Clerk discussed proposed plans for Fiscal Year 2018/19 Budget preparation and stated the City’s Annual Exam is scheduled for Monday and Tuesday, February 5 & 6, 2018.

Motion by Council Member Worrell and seconded by Council Member Stapleton approving to adjourn. Motion carried. Meeting closed at 7:40 p.m.

ATTEST: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ MAYOR: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

DECEMBER 2017 DISBURSEMENTS: General-30,791.85, Road Use-8,816.85, Employee Benefits-.00, Special Events – .00, Summer Recreation Program-43.10, First Responders-.00, Volunteer Fire Dept-9,764.13, Library-6,219.66, Parks Expansion-6,550.00, BRBPB-.00, Water & Sewer Improvements-.00, Street/Bridge Maintenance & Improvements-.00, Barrick Road B/P Bridge Project-.00, Barrick Road Water Improvement Project-6,964.03, Water-11,472.95, Sewer-7,658.94, Garbage-8,162.60, and Utility Deposits-513.05 = 96,957.16.

DECEMBER 2017 REVENUES: General-20,652.34, Road Use-9,314.67, Employee Benefits-2,729.08, TIF-2,890.59, Special Events-.00, Summer Rec Program-.00, First Responders-801.34, Volunteer Fire Dept-2,811.92, Special Library-3,833.12, Parks Expansion & Improvement-937.89, Barrick Road Bridge-371.76, BRBPB Project-.00, Water/Sewer Improvements-2,081.87, Street/Bridge Maintenance-2,304.94, Barrick Road Water Main Improvement Project-.00, Water-21,267.21, Sewer-16,751.93, Refuse-9,386.50, and Utility Deposits–307.98 = 96,443.14.

***The City of Janesville paid the following gross wages during Calendar Year 2017****: K. Behnke-$478.85, D. Bettis-$577.92, M. Bolt-$392.50 C. Brown-$2,455.78, S. Carroll-$1,800.00, L. Gansen-$25,110.58, D. Hanson-$481.60, Henriksen-$1,301.56, A. Hesse-$253.75, J. Hildebrand-$2,087.55, J. Hoerman-$37,663.66, C. Kurtz-$25,612.32, J. MacKay-$48.16, B. Miller-$6,722.87, D. Mooty-$38,575.66, C. Murley-$48,680.62, K. Reid-$577.92, T. Ristau-$401.91, C. Robinson-$577.92, R. Samec-$50,798.46, M. Stanhope-$576.00, S. Stapleton-$577.92, P. Thompson-$320.81, E.. VerSteegt-$6,267.54, & R. Wrage-$51,573.15 = $303,915.01.*

Sandi Carroll

Mayor

Christine A. Murley

City Clerk