

CITY OF JANESVILLE
City Council Proceedings
April 6, 2015

The Janesville City Council met in regular session on Monday, April 6, 2015 in the Council Chambers of City Hall at approximately 7:00 p.m. with Mayor Carroll in the Chair and Council Members, Reid, Stapleton, Watson, Bettis and McAllister present. Also present were City Attorney, Gary Boveia, City Clerk, Chris Murley, Public Works Director, Becky Wrage, Police Chief, Randy Samec, Police Officer, Glenn Beenblossom, Brian Dix, Dennis Miller, Mark Durbahn with AECOM, and Ed Hood with Hood & Phalen Insurance.

Motion by Council Member Bettis and seconded by Council Member Stapleton approving to adopt the agenda as presented. Motion carried.

Citizen Comments/Complaints: None.

The following bills were presented:

35629	US Postal Service	Postage	162.18
35630	John Deere Financial	Parts	17.49
35631	Baker & Taylor	Books	467.48
35632	Beth Ann Miller/Petty Cash	DVD	16.04
35633	Beth Ann Wested Miller	DVDs	39.70
35634	City Laundering Co.	Clean Rugs	43.55
35635	Iowa Fire Chiefs Association	Membership Renewal	25.00
35636	Iowa State University	FSTB Certification	150.00
35637	Iowan	Subscription	38.00
35638	Janesville Days Committee	Fireworks Donation	500.00
35639	Janesville Lumber	Blue Tarps	27.00
35640	Kwik Trip, Inc.	Operating Supplies	22.06
35641	Ranger Rick	Subscription Renewal	28.90
35642	Tim West	Mailing Supplies	5.00
35643	Wal-Mart	DVDs	186.35
35644	Windstream	Monthly Telephone Fee	28.65
35645	Murley, Christine	Payroll	1,275.19
35646	Ristau, Tina	Payroll	29.78
35647	Samec, Randy	Payroll	1,217.84
35648	Schurman, Sharon	Payroll	34.76
35649	Miller, Beth Ann	Payroll	772.16
35650	Woodyard, Daniel	Payroll	1,001.42
35651	Wrage, Rebecca	Payroll	1,428.42
35652	Bettis, Doug	Payroll	124.83
35653	Watson, Angela	Payroll	124.83
35654	Stapleton, Sue	Payroll	133.43
35655	Henriksen, Karen	Payroll	206.47
35656	VerSteege, Eric	Payroll	46.17
35657	McAllister, Ben	Payroll	133.43
35658	Beenblossom, Glenn	Payroll	1,005.52
35659	Carroll, Sandi	Payroll	415.57
35660	Reid, Keith	Payroll	133.43
35661	Miller, Andrew	Payroll	510.97

35662	VOID		.00
35663	IPERS	IPERS	3,565.76
35664	Treasurer – State of Iowa	State Withholdings	862.00
35665	Black Hawk Waste Disposal	Garbage Collection & Landfill Fees	3,843.00
35666	De Lage Landen	Copier Lease Fee	129.94
35667	Treasurer – State of Iowa	Quarterly Sales & Option Taxes	1,503.00
35668	AECOM	Engineering Fees	3,629.69
35669	AFLAC Insurance	Employee Insurance Withholding	80.16
35670	Auditor – State of Iowa	Annual Examination Filing Fees	175.00
35671	Becky Wrage	Grant Application Postage	27.96
35672	BMC Aggregates	Fill Sand	176.13
35673	Boveia Law Firm	Legal Fees	1,101.06
35674	Bremer County Peace Officers Association	Membership Dues	30.00
35675	Christine A. Murley	Postage – Grant App & Annual Exam	25.74
35676	Elsamiller Electric	Blower # 2 Starter Repair	437.36
35677	Graham Tire Mason City	Squad Car Tires	503.60
35678	Hawkins, Inc.	Chemicals	930.98
35679	Iowa Prison Industries	Street Signs	152.10
35680	Janesville Lumber	Treated Posts/Lumber	336.88
35681	John Deere Financial	Tri-ball Mount – Chrome Balls	39.97
35682	Keith Oltrogge CPA	Annual Examination Fee	2,200.00
35683	Keystone Laboratories	Water & WW Samples	1,032.40
35684	Marco, Inc.	Monthly Copy Fees	158.74
35685	Mid American Energy Co.	Monthly Utilities (Gas & Electric)	3,452.67
35686	Rite Price Office Supply	Copy Paper	35.95
35687	Sun Life Financial	Employee Life & Disability Insurance	414.41
35688	Tim & Mike’s Auto Repair	Vehicle Repairs	727.70
35689	US Cellular	Monthly Cell Phone Service Fees	63.87
35690	Verizon Wireless	Monthly Wireless Fees –Police Dept.	40.01
35691	Wal-Mart	Misc. Operating Supplies	132.65
35692	Waverly Newspapers	Publication Fees	422.09
35693	Wellmark	Health & Dental Insurance	4,606.17
35694	Windstream/Iowa Telecom	Monthly Telephone Service Fees	376.38
35695	Murley, Christine	Payroll	1,275.20
35696	Samec, Randy	Payroll	1,217.84
35697	Schurman, Sharon	Payroll	29.78
35698	Miller, Beth Ann	Payroll	777.74
35699	Woodyard, Daniel	Payroll	908.26
35700	Behnke, Katherine	Payroll	29.78
35701	Wrage, Rebecca	Payroll	1,124.03
35702	Henriksen, Karen	Payroll	74.46
35703	Hildebrand, Jason	Payroll	120.03
35704	Beenblossom, Glenn	Payroll	894.13
35705	Miller, Andrew	Payroll	499.93
3196250	EFTPS	Federal, FICA, & Med Payroll Taxes	2,747.18
3196251	Wageworks, Inc.	Employee Flex Benefits	114.55
3196252	Wage Works, Inc.	Employee Flex Benefits	4.28
3196253	Wage Works, Inc.	Employee Flex Benefits	13.22
3196254	EFTPS	Federal, FICA & Med Payroll Taxes	2,272.10

(Disbursements: General-\$22,225.94, Road Use-\$4,063.15, Volunteer Fire Dept.–\$729.06, Special Library-\$4,893.33, Water/Sewer Improvements-\$3,629.69, Water-\$5,025.87, Sewer-\$7,354.81, & Refuse-\$5,745.65 = \$53,667.50)

RESOLUTION #1507 - A RESOLUTION ALLOWING CLAIMS FOR THE MONTH OF APRIL 2015. BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF JANESVILLE, IOWA that the foregoing claims be allowed as presented and warrants for the same be issued to the City Treasurer. BE IT FURTHER RESOLVED that the City Clerk is hereby authorized, empowered, and directed to draw and issue warrants on the respective funds and accounts. Resolved by Council Member McAllister and seconded by Council Member Reid to approve the bills as presented with the exception of Cahoy Pump Service, Inc.'s invoice #23877 totaling \$7,434.50 until the city receives a CD copy of the original radial view video inspection of Well #4 which was completed on or about December 11, 2014. Roll Call Vote: Ayes – McAllister, Bettis, Watson, Stapleton, and Reid. Nays – None. Resolution approved and adopted this 6th day of April 2015.

ATTEST: _____ MAYOR: _____

Motion by Council Member Watson and seconded by Council Member Stapleton to approve, as presented, the following Consent Agenda items: March 2, 2015 and March 9, 2015 Council Proceedings, February 28, 2015 Budget and Treasurer Reports, and Kwik Trip, Inc. (dba Kwik Star #712) Class B Native Wine & Class C Beer Permit and Sunday Sales Renewal Application. Roll Call Vote: Ayes – McAllister, Bettis, Watson, Stapleton and Reid. Nays – None. Motion carried.

Motion by Council Member McAllister and seconded by Council Member Stapleton approving the Public Works Director and Public Works Assistant's attendance at the IRWA's "Effective Utility Management" Training in Waverly on 4/15/15 and to pay appropriate costs. Motion carried.

Public Works Director, Becky Wrage, withdrew her request to attend the Iowa AWWA 2015 Spring Short Course scheduled for 4/27/15 and 4/28/15.

Public Works Director, Becky Wrage and Police Chief, Randy Samec presented their monthly reports to the Council. Police Officer, Glenn Beenblossom, also presented a brief report of his recent felony arrests.

Motion by Council Member Reid and seconded by Council Member Stapleton to approve Tyler Kussatz' Driveway Construction Permit Application for 402 1st Street and request to make improvements within city right-of-way with the following stipulation: The City is not responsible for maintaining nor repairing improvements within city right-of-way. Motion carried.

Motion by Council Member Stapleton and seconded by Council Member Reid to approve Dennis Miller's Driveway Construction Permit Application for 315 Chestnut Street and request to make improvements within city right-of-way with the following stipulation: The City is not responsible for maintaining nor repairing improvements within city right-of-way. Motion carried.

Motion by Council Member McAllister and Seconded by Council Stapleton approving to table action on a Water Purchase Agreement with Central Iowa Water Association (CIWA) until a special meeting can be held with the city's attorney, financial advisor, bond counsel, and engineer, preferably at 7:00 p.m. on Monday, April 20, 2015. Motion carried.

Ed Hood of Hood & Phalen Insurance Services presented the city's insurance renewal proposal to the Council.

After considerable review and discussion, a motion was made by Council Member McAllister and seconded by Council Member Stapleton to approve payment of the approximate \$28,192 premium to Hood & Phalen Insurance Services for the renewal of the city's insurance for the period covering April 1, 2015 – April 1, 2016. Roll Call Vote: Ayes – McAllister, Bettis, Watson, Stapleton, and Reid. Nays – None. Motion carried.

The City Clerk reminded the Council that Ordinance 92.02 (3) regarding Excess Water Purchase Surcharge exists. A higher water rate can be charged to water customers for the emergency use of water from Central Iowa Water Association (CIWA). The city is researching and considering a proposed CIWA Water Purchase Agreement.

The Janesville Days 2015 Steering Committee continues to encourage and welcome additional volunteers. If interested, please contact Mayor, Sandi Carroll and/or Council Member, Keith Reid. Janesville Days 2015 is scheduled for July 24 and 25. The State Bank is having their Grand Opening from 5:00 p.m. – 7:00 p.m. on Tuesday, April 21, 2015. The State Bank will donate \$1 to the Janesville Days Committee for each person that visits the bank during their grand opening. The Committee will continue their special dinner fundraisers at the Janesville Tap every other Thursday from 6:00 p.m. – 9:00 p.m. Your support is greatly appreciated. Details will be forthcoming.

Motion by Council Member Reid and seconded by Council Member McAllister to approve ORDINANCE #310 – AN ORDINANCE AMENDING THE PROVISIONS OF SECTIONS 75.05 OF THE CODE OF ORDINANCES OF THE CITY OF JANESVILLE, IOWA, RELATED TO THE OPERATION OF ALL-TERRAIN VEHICLES BY ADDING THE FOLLOWING RESTRICTIONS AND REQUIREMENTS FOR THEIR OPERATION WITHIN THE CITY, on its third and final reading. Roll Call Vote: Ayes – McAllister, Watson, Stapleton, and Reid. Nays – Bettis. Motion carried.

Motion by Council Member Stapleton and seconded by Council Member Reid to approve ORDINANCE #311 – AN ORDINANCE AMENDING THE PROVISIONS OF SECTION 77.03 OF THE CODE OF ORDINANCES OF THE CITY OF JANESVILLE, IOWA, RELATED TO THE OPERATION OF GOLF CARTS BY ADDING THE FOLLOWING RESTRICTIONS AND REQUIREMENTS FOR THEIR OPERATION WITHIN THE CITY, on its third and/or final reading. Roll Call Vote – McAllister, Bettis, Watson, Stapleton, and Reid. Motion carried.

Mark Durbahn, AECOM Engineer and Gary Boveia, City Attorney, gave a brief update on the status of Sands 1st, 2nd, and the detention basin. The responsibility for the costs to construct a detention basin lies with Jim Sands and the State Bank. The 7th Street Lift Station and Sewer Extension & Improvement Project was also discussed. A lift station is necessary for the further development of Sands 3rd and the abutting property to the east. The council will review the city's development ordinance with regard to responsibility for infrastructure improvements and possible cost sharing options, such as special assessments, hook-up fees, etc.

Mayor Carrol gave a brief summary regarding a committee meeting that was held with several Iowa Department of Transportation (DOT) officials with regard to our 7th Street Bridge. The DOT, at this time, is only willing to assist the city in finding appropriate funding for maintaining and or replacing this bridge.

Street Commissioner, Keith Reid, and Public Works Director, Becky Wrage, will survey the city streets to determine and access this year's street maintenance needs. A bid sheet with the itemized work to be completed along with the appropriate regulations and specifications will be distributed to interested contractors for competitive bid processing.

The Spring City Wide Clean Up Days has been scheduled for April 27, 2015 – May 4, 2015. Details will be forthcoming. Check out the city’s new website at www.janesvilleia.com and Facebook page.

Motion by Council Member Watson and seconded by Council Member McAllister to approve the following 2015 Seasonal (April 1, 2015 – June 30, 2015) Part-time Personnel: City Assistant, Eric VerSteege, maximum 377 hours @ \$10.00 per hour, 2nd – 6th Grade Softball Coach and Summer Recreation Director, Molly Bolt, maximum of 218 hours @ \$9.71 per hour, 2nd – 6th Grade Assistant Softball Coach, Mary Hovenga, maximum 150 hours @ \$7.25 per hour, and Summer Recreation Assistants, Mary Hovenga and Sarah Wagner, sharing a maximum 60 hours @ \$7.25 per hour. Motion carried.

The City Clerk reported that our 2014 community gardeners are interested in retaining their community garden plots. Additional plots may be made available if increased interest is expressed.

Motion by Council Member Reid and seconded by Council Member Stapleton approving to set a Public Hearing for 5:00 p.m. on Monday, May 18, 2015 in the City Hall Council Chambers to review and consider the Fiscal Year 2014/15 Proposed Amended Budget. Motion carried.

The City Attorney, City Clerk, and Mayor presented their monthly oral reports to the Council.

The City Clerk presented the June 30, 2014 Annual Examination Report, as prepared by Keith Oltrogge CPA, to the council.

Motion by Council Member McAllister and seconded by Council Member Stapleton approving to adjourn. Motion carried. Meeting closed at approximately 9:51 p.m.

ATTEST: _____ MAYOR: _____

MARCH 2015 DISBURSEMENTS: General-25,026.84, Road Use-6,532.06, Summer Recreation Program-45.91, First Responders-.00, Fire Dept-729.06, Library-4,674.40, Barrick Road Transfer Out-15,000.00, Water/Sewer Improvements-18,743.50, Water-5,851.27, Sewer-7,291.83, Garbage-7,617.56, Utility Deposits-.00 = 91,512.43

MARCH 2015 REVENUES: General-16,487.76, Road Use-8,474.69, Employee Benefits-3,529.27, Summer Recreation-.00, First Responders-212.12, Volunteer Fire Dept-7,930.93, Special Library-3,969.48, Park Expansion & Improvement-745.94, Barrick Road Bridge-339.07, Water/Sewer Improvements-1,898.78, Street/Bridge Main & Improvements-2,102.22, Barrick Road Bi/Ped Bridge-162,263.27, Water-7,240.28, Sewer-12,373.77, Refuse-7,520.84 and Utility Deposits-169.08 = 235,257.50

Sandi Carroll
Mayor

Christine A. Murley
City Clerk