**CITY OF JANESVILLE**

**Special City Council Proceedings**

#### October 30, 2017

The Janesville City Council met in special session on Monday, October 30, 2017 in the Council Chambers of City Hall at approximately 5:00 p.m. with Mayor Carroll in the Chair and Council Members, Stapleton, Bettis, and Hanson present. Absent were Council Members Reid and Robinson. Also present were City Attorney, Gary Boveia, City Clerk, Chris Murley, Public Works Director, Becky Wrage, MSA Professional Services Representatives, Jake Huck, Joe Elsinger, and Jim Holz, Black Hawk County Engineer, Cathy Nicholas and Access Systems Account Executive, Kelly Newton.

Motion by Council Member Bettis and seconded by Council Member Stapleton approving to adopt the agenda as presented. Motion carried.

The following bills were presented:

38564 Chris Renner DNR Grant Postage 6.65

38565 Kwik Trip, Inc. Fuel 30.78

38566 Sandry Fire Supply, L.L.C. SCBA Flow Testing 604.50

38567 Stokes Welding Bracket 62.00

38568 Swissphone, LLC Pager Repair 161.87

38569 Tim West Candy Reimbursement 20.00

38570 Emergency Medical Product AED and Adult & Child Pads 864.49

38571 Eric VerSteegt AED Backpack 9.88

38572 Tracie Berry Greg Freshwater Flowers 22.99

38573 Christine A. Murley Payroll 1,414.21

38574 Randy Samec Payroll 1,294.19

38575 Beth Ann Miller Payroll 124.96

38576 Christa Kurtz Payroll 729.59

38577 Kathryn Behnke Payroll 34.57

38578 Rebecca Wrage Payroll 1,197.47

38579 Jason Hildebrand Payroll 144.67

38580 Eric VerSteegt Payroll 197.54

38581 Dustin Mooty Payroll 1,044.28

38582 Lisa Gansen Payroll 679.58

38583 Jason Hoerman Payroll 1,005.54

38584 VOID .00

38585 IPERS IPERS 3,480.67

38586 Treasurer – State of Iowa State Taxes 845.00

38587 Baker & Taylor Books 527.19

38588 Card Center DVDs 24.97

38589 City Laundering Co. Rugs 43.55

38590 Iowa Game & Fish 3 Year Subscription 40.00

38591 Lisa Gansen Mileage Reimbursement 12.00

38592 Lisa Gansen/Petty Cash Postage 40.92

38593 Outdoor Life 2 Year Subscription 29.97

38594 Packie’s Chips USBs 29.91

38595 Popular Mechanics/Hearst 1 Year Subscription 12.84

38596 Wal-Mart DVD 220.67

38597 Windstream/Iowa Telecom Telephone 74.71

38598 AFLAC Insurance Optional Employee Insurance 115.68

38599 Sun Life Financial Employee Life & Disability Insurance 356.28

38600 U.S. Cellular PW Cellular Service 64.68

38601 Verizon Wireless Police & Fire Wireless Service 58.68

38602 Wellmark Employee Health & Dental Insurance 3,367.82

38603 De Lage Landen Lease Agreement Fees for Copier 123.75

38604 Black Hawk Waste Disposal Porta-pot Rentals 360.00

38605 Boveia Law Firm Attorney Fees 3,255.52

38606 Bremer County Treasurer Building & Zoning Contract Fees 270.00

38607 Card Center Postage 16.50

38608 Christa Kurtz Supplies & Mileage Reimbursement 48.96

38609 Christine A. Murley Mileage Reimbursement 77.40

38610 Covenant Clinic Resp Tests for FD 1,264.00

38611 Data Technologies License/Support Fee 4,038.92

38612 Davison Gun Shop Firearms Training 541.00

38613 Elsamiller Electric Co. Flag Light & Outlet Grounding Repairs 191.25

38614 Hood & Phalen Insurance Insurance on New Squad Car 378.00

38615 Iowa One Call One Call Fees 270.40

38616 VOID .00

38617 Kwik Trip, Inc. Fuel 483.66

38618 Mid American Energy Co. 911 Repeater 17.19

38619 Municipal Pipe Tool Co. Sewer Cleaning 5,486.00

38620 Rite Price Office Supply Copy Paper 38.95

38621 Special Janesville Library City Contribution 3,751.17

38622 Utility Equipment Co. Frame/Concrete Donut 194.92

38623 Waverly Newspapers Publication Fees 393.32

3196373 EFTPS Payroll Taxes 2,803.90

(Disbursements: 23,739.17, Road Use-2,124.00, Special Events-.00, Summer Recreation Program-22.42, Volunteer Fire Dept.-885.80, Special Library-2,957.20, Park Expansion & Improvements-.00, Water & Sewer Improvements-.00, Barrick Road Water Improvement Project-18.17, Water-2,741.85, Sewer-8,215.70, and Refuse-1,398.44 = 43,000.11)

RESOLUTION #1600 – A RESOLUTION ALLOWING CLAIMS FOR THE MONTH OF NOVEMBER, 2017. BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF JANESVILLE, IOWA, that the foregoing claims be allowed as presented and warrants for the same be issued to the City Treasurer. BE IT FURTHER RESOLVED that the City Clerk is hereby authorized, empowered, and directed to draw and issue warrants on the respective funds and accounts. Resolved by Council Member Bettis and seconded by Council Member Stapleton to approve the bills as presented. Roll Call Vote: Ayes – Hanson, Bettis, and Stapleton. Nays – None. Absent: Reid and Robinson. Resolution approved and adopted this 30th day of October 2017.

ATTEST: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ MAYOR \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Council Member Reid entered meeting at approximately 5:03 p.m.

MSA Professional Services Representatives, Jake Huck, Joe Elsinger, and Jim Holz were present to discuss their engineering services with the Council. As requested, they reviewed the city’s Development Ordinance and Comprehensive Plan and made recommendations to the Council for possible updates.

After a lengthy discussion, the Council expressed their desire to move forward with the implementation of a Storm Water Utility. MSA Representatives will draft a Scope of Services Agreement/Contract for the implementation of a Storm Water Utility for review and consideration at the Council’s November 13, 2017 meeting.

Cathy Nicholas, Black Hawk County Engineer discussed their Waverly Road Resurfacing Project and the possible partnering for the city’s portion of Pine Street within Black Hawk County. Black Hawk County and the City of Janesville share a split roadway of approximately 1350 feet, due to the jurisdiction line being down the middle of Waverly Road/Pine Street. Ms. Nicholas presented five options for the city to consider, ranging from a minimum cost of $19,000 for resurfacing Waverly Road/Pine Street with 12-foot shoulders and NO paved shoulder to $133,204 to repair the remaining portion of Pine Street to its intersection with 7th Street by cracking and seating the concrete and then covering with 5 to 6 inches of asphalt.

Upon a lengthy discussion, a motion was made by Council Member Reid and seconded by Council Member Stapleton approving to participate with Black Hawk County in the resurfacing of Waverly Road/Pine Street with 12-foot shoulders and NO paved shoulder in Janesville’s portion at a cost not to exceed $19,000. Roll Call Vote: Ayes - Reid, Stapleton, Bettis, and Hanson. Nays – None. Absent – Robinson. Motion carried.

Ms. Nicholas will provide a formal agreement for consideration at the November 13, 2017 City Council Meeting.

The Council reviewed and considered the following proposals for replacement multifunctional machines with 60-month lease/maintenance agreements (prices below include 5,000 b & w & 1,000 color copies per month, minimum of three trays, and copy rates locked for 5 years, unless stated differently): Access Systems - Sharp MX-4070N – 40 Pages Per Minute – $177.66, Advanced Systems, Inc. - Canon IR C5535i Package – 35 Pages Per Minute – $193.17(Copy rate locked for 4 years. 12% increase on year 5. $202.17) and Marco - Konica Minolta Bizhub C308 – 30 Pages Per Minute - $179.26.

Motion by Council Member Stapleton and seconded by Council Member Hanson approving to accept Access Systems’ proposal for their Sharp MX-4070N machine at a cost of $177.66 per month, based on 5,000 black and white copies per month and 1,000 color copies per month. Motion carried.

Access Systems Account Executive, Kelly Newton will provide the actual lease and maintenance agreements for further authorization and approval by the Council at their November 13, 2017 meeting.

Motion by Council Member Reid and seconded by Council Member Stapleton approving to table the review and consideration of changes to the Policy/Procedure Manual for Employees of the City of Janesville until the November 13, 2017 meeting. Motion carried.

Motion by Council Member Reid and seconded by Council Member Stapleton approving to table the review and consideration to solicit Request for Proposals for Banking Services until the November 13, 2017 meeting. Motion carried.

Motion by Council Member Reid and seconded by Council Member Stapleton approving to adjourn. Motion carried. Meeting closed at 6:53 p.m.

ATTEST: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ MAYOR: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_