

**CITY OF JANESVILLE
City Council Proceedings
November 9, 2015**

The Janesville City Council met in regular session on Monday, November 9, 2015 in the Council Chambers of City Hall at approximately 7:00 p.m. with Mayor Carroll in the Chair and Council Members, Reid, Stapleton, Watson, Bettis, and McAllister present. Also present were City Attorney, Gary Boveia, City Clerk, Chris Murley, Public Works Director, Becky Wrage, Police Chief, Randy Samec, Chris Robinson, Blane Benham and Mark Lawson with Black Hawk Waste Disposal, Jim Mendez and Jason Nieson with Waste Management, Mark Durbahn with AECOM, Jeff Magsamen with Waverly Utilities, Shane Hoff and Gavin Steege..

Motion by Council Member Bettis and seconded by Council Member Watson approving to adopt the agenda as presented. Motion carried.

Citizen Comments/Complaints: None.

The following bills were presented:

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| 36258 | Baker & Taylor | Books | 611.69 |
| 36259 | Beth Ann Wested Miller | DVDs | 112.20 |
| 36260 | City Laundering Co. | Clean rugs | 42.55 |
| 36261 | Country Living/Hearst | Subscription | 17.00 |
| 36262 | Courier communications | Garage Sale Advertising | 27.84 |
| 36263 | De Lage Landen | Copier Contract Fee | 123.75 |
| 36264 | Horizon/Denver Forum | Garage Sale Advertising | 10.00 |
| 36265 | More Magazine | Subscription | 30.00 |
| 36266 | Popular Science | Subscription | 21.97 |
| 36267 | Sun Life Financial | Life & Disability Insurance | 414.41 |
| 36268 | The Courier | Subscription | 335.92 |
| 36269 | The Family Handyman | Subscription | 18.00 |
| 36270 | Wal-Mart | DVDs | 84.48 |
| 36271 | Waverly Newspapers | Garage Sale Advertising | 20.00 |
| 36272 | Wellmark | Health & Dental Insurance | 5,315.66 |
| 36273 | Windstream/Iowa Telecom | Telephone Billing | 43.18 |
| 36274 | Christine A. Murley | Payroll | 1,311.36 |
| 36275 | Randy Samec | Payroll | 1,250.32 |
| 36276 | Beth Ann Miller | Payroll | 727.03 |
| 36277 | Daniel Woodyard | Payroll | 914.82 |
| 36278 | Kathryn Behnke | Payroll | 33.22 |
| 36279 | Rebecca Wrage | Payroll | 1,148.24 |
| 36280 | Karen Henriksen | Payroll | 212.65 |
| 36281 | Jason Hildebrand | Payroll | 28.56 |
| 36282 | Eric VerSteeft | Payroll | 608.78 |
| 36283 | Glenn Beenblossom | Payroll | 1,059.01 |
| 36284 | VOID | | .00 |
| 36285 | IPERS | IPERS | 3,059.29 |
| 36286 | VOID | | .00 |
| 36287 | Treasurer-State of Iowa | State Tax | 764.00 |
| 36288 | Black Hawk Co. Treasurer | EDACS Fees | 61.37 |
| 36289 | Iowa League of Cities | Workshop Registration Fee | 40.00 |

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| 36290 | Keltek Inc. | Service Call & Repairs | 1,174.20 |
| 36291 | Kwik Trip, Inc. | Fuel – Firetrucks | 51.70 |
| 36292 | Midwest Breathing Air | Quarterly Air Test | 18.80 |
| 36293 | Packie's Chips, LLC | PC Repair | 66.34 |
| 36294 | W.S. Darley & Co. | 55 Gallon Drum – Foam | 311.32 |
| 36295 | Janesville Post Office | Fire Dept. Bulk Mailing – Postage | 247.73 |
| 36296 | Christine A. Murley | Payroll | 1,311.36 |
| 36297 | Tina Ristau | Payroll | 30.67 |
| 36298 | Randy Samec | Payroll | 1,250.32 |
| 36299 | Sharon Schurman | Payroll | 17.89 |
| 36300 | Beth Ann Miller | Payroll | 727.03 |
| 36301 | Daniel Woodyard | Payroll | 914.82 |
| 36302 | Kathryn Behnke | Payroll | 30.67 |
| 36303 | Rebecca Wrage | Payroll | 1,148.24 |
| 36304 | Karen Henriksen | Payroll | 165.09 |
| 36305 | Eric VerSteegt | Payroll | 620.55 |
| 36306 | Glenn Beenblossom | Payroll | 1,059.01 |
| 36307 | AFLAC Insurance | Optional Employee Insurance | 80.16 |
| 36308 | Ahlers & Cooney | Bonding Attorney Fees | 3,019.65 |
| 36309 | ATCO International | Sewer Degreaser | 1,618.75 |
| 36310 | Black Hawk County Treasurer | EDACS Fees | 108.31 |
| 36311 | Black Hawk Waste Disposal | Landfill Disposal Fees | 874.40 |
| 36312 | BMC Aggregates L.C. | Roadstone | 120.09 |
| 36313 | Boveia Law Firm | Legal Fees | 2,362.65 |
| 36314 | Bremer County Treasurer | Contract Services | 270.00 |
| 36315 | Central Iowa Water Association | Water Purchased | 11,543.12 |
| 36316 | Ed Roehr Safety Products | 2 Tasers & Equipment | 2,992.59 |
| 36317 | Elsamiller Electric | Generator Project-Contract Labor | 1,000.00 |
| 36318 | Graham Tire Mason City | Squad Car Tires | 251.80 |
| 36319 | Janesville Lumber | Misc. Supplies | 218.03 |
| 36320 | Joel VerSteegt | Sand | 100.00 |
| 36321 | K & M Stump Removal | Stump Grinding | 250.00 |
| 36322 | Keystone Laboratories | Sewer & Water Analysis | 971.60 |
| 36323 | Marco, Inc. | Copier Contract Fee | 317.88 |
| 36324 | Mid American Energy Company | Monthly Gas & Electric Bill | 2,276.64 |
| 36325 | Municipal Supply, Inc. | Oversized Meter for Clinic | 1,612.00 |
| 36326 | Pro Signs | BRBPB Project – Sign | 2,000.00 |
| 36327 | Rite Price Office Supply | Case Copy Paper | 38.95 |
| 36328 | Special Janesville Library | City 1/12 Annual Contribution | 4,781.33 |
| 36329 | Stokes Welding | Basket Repairs | 337.50 |
| 36330 | Tim & Mikes' Auto Repair | Vehicle Repairs – Squad | 746.51 |
| 36331 | U.S. Cellular | PW Cellular Service | 63.83 |
| 36332 | US Postal Service | Police Box Rent | 38.00 |
| 36333 | USA Bluebook | Water & Sewer Testing Supplies | 241.40 |
| 36334 | Verizon Wireless | Police Wireless Service Fee | 40.01 |
| 36335 | Wal-Mart | Oil | 17.97 |
| 36336 | Water Environment Federation | Membership Renewal Fees | 82.00 |
| 36337 | Waverly Newspapers | Publication Fees | 267.68 |
| 36338 | Windstream/Iowa Telecom | Telephone Billing | 384.13 |
| 3196305 | Wage Works, Inc. | Flex Benefits | 4.28 |
| 3196306 | EFTPS | Fed/Fica Tax | 2,419.55 |
| 3196307 | EFPTS | Fed/Fica Tax | 2,419.02 |

as a part of the proposed Sewer/Lift Station Maintenance, Extension and Improvement Project.

Motion by Council Member McAllister and seconded by Council Member Stapleton to approve, as presented with an effective date of January 1, 2016, ORDINANCE #314 – AN ORDINANCE AMENDING THE CODE OF ORDINANCE OF THE CITY OF JANESVILLE, IOWA, WITH REGARD TO SEWER SERVICE CHARGES BY STRIKING THE TERMS AND PROVISIONS OF SECTION 99.02(1) AND ESTABLISHING NEW RATES PURSUANT TO SECTION 99.02 (1) on its third and final reading. Roll Call Vote: Ayes – McAllister, Bettis, Watson, Stapleton, and Reid. Nays – None. Motion carried.

Motion by Council Member McAllister and seconded by Council Member Stapleton to approve, as presented with an effective date of January 1, 2016, ORDINANCE #313 – AN ORDINANCE AMENDING THE CODE OF ORDINANCE OF THE CITY OF JANESVILLE, IOWA, BY AMENDING THE WATER RATES FOR SERVICE AS PROVIDED BY SECTION 92.02(1)(4) ON ITS THIRD AND FINAL READING. Roll Call Vote: Ayes – McAllister, Bettis, Watson, Stapleton, and Reid. Nays – None. Motion carried.

Mark Durbahn, AECOM Engineer, and the Council discussed the recent inspection of the 7th Street Bridge as was prepared by Tim McDermott with VJ Engineering. Mr. McDermott has recommended that the city perform spot painting maintenance on this bridge. Mr. Durbahn stated that the 7th Street Bridge is a functionally obsolete bridge but it is not currently structurally deficient. The Council will prepare a list of questions and/or points to discuss with Iowa DOT officials regarding future maintenance, refurbishing and /or replacement of this bridge structure. The Council took no further action on this matter.

Shane Hoff stated that he recently partnered with Gavin Steege of Steege Construction. They purchased 31 acres of land from Gary Howe, which abuts W. 7th Street within the city. Mr. Hoff and Mr. Steege presented a proposal for a future housing development for approximately 60 – 70 homes on this land. They will utilize the State Bank's services throughout the construction of their development. Mr. Hoff and Mr. Steege asked if the city was willing to financially assist or offer incentives to them for their housing development. The Mayor and Council expressed their support and excitement regarding this proposed development. Tax increment financing, tax abatement, tax rebates, infrastructure improvements, etc. were mentioned as possible incentives. The Council asked Mr. Hoff and Mr. Steege to get a cost analysis prepared for the housing development for presentation to the Council at their next regular meeting on Monday, December 7, 2015. The city will then review and consider, along with guidance from the city's financial consultant, Maggie Burger, possible financial incentives for the developers. Mr. Hoff stated, "Let's support Janesville and make Janesville stronger!"

City Attorney, Gary Boveia, presented a summary of the October 29, 2015 meeting with Maggie Burger of Speer Financial.

Jeff Magsamen with Waverly Utilities was available to discuss their plans to install fiber optic cable within city right-of-way and on private property within and just outside of Janesville's city limits. Waverly Utilities seeks approval for the placement of this cable and the City expressed their interest in securing a possible future connection to their services.

Motion by Council Member Reid and seconded by Council Member Bettis approving to table this matter until a meeting is held between Jeff Magsamen and Waverly Utilities CEO, Darrell Wenzel with Mayor Carroll and City Attorney Boveia to discuss Janesville's possible connection to Waverly Utilities proposed fiber optic cable lines and services. Motion carried.

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City Attorney, Gary Boveia discussed city ordinances regarding the issuance of permits and approval required for improvements within city right-of-way. Following this discussion, the City Attorney was asked to prepare an ordinance amending Section 135.09 of the City Code of Ordinances by adding, "However, this doesn't apply to private contractors".

Motion by Council Member McAllister and seconded by Council Member Bettis to approve Wellmark's Blue Advantage Plan (Health Code W9F/3F4) and Dental Plan (Code 206) insurance renewal proposals as presented and further, approve the cancellation of the Flexible Spending Coverage with Wage Works, effective December 1, 2015. Roll Call Vote: Ayes – McAllister, Bettis, Watson, Stapleton, and Reid. Nay – None. Motion carried.

City Attorney Boveia updated the Council on the status of the Central Iowa Water Association (CIWA) Contract. After meeting with the bonding attorneys and Council Members McAllister and Reid and revising the contract, the contract was forwarded to CIWA's attorney for his review, consideration, and response.

Mayor Carroll, Council Member Stapleton and City Clerk, Chris Murley will review the applications for the Deputy City Clerk position, have the chosen applicants complete skills tests and then begin the interviewing process in hopes of selecting an individual for hiring on or before the December 7, 2015 City Council Meeting.

Public Works Director, Becky Wrage, stated she had worked with Mike Megan over the weekend to resolve the drainage issues near the intersection of Main Street and 7th Street.

The Public Works Director, Becky Wrage, was asked to contact Gary Howe to see if he is interested in selling the city the land of which we currently have an easement.

The City Attorney, City Clerk, and Mayor presented their monthly oral reports to the Council.

City Clerk, Chris Murley reported that Eric VerSteege set up city email accounts for the Mayor and Council Members.

The City Clerk also mentioned that Brian Schoon with INRCOG had again contacted her with regard to setting up a meeting with the Mayor, Council, Planning & Zoning Commission, and city employees to discuss updating the city's comprehensive plan, especially with regard to the 7th Street Bridge, bicycle/pedestrian trails, and future land development. This initial meeting will be scheduled for a Monday in November or December 2015.

Mayor Carroll talked briefly about the Bremer County Hazard Mitigation Planning Meeting she and many other Janesville representatives attended. This committee will meet every other month. Mayor Carroll needs to complete a questionnaire prior to their next meeting. The Public Works Director and City Clerk will assist her with answers.

Motion by Council Member McAllister and seconded by Council Member Watson approving to adjourn. Motion carried. Meeting closed at approximately 9:45 p.m.

ATTEST: _____ MAYOR: _____