

CITY OF JANESVILLE
City Council Proceedings
April 10, 2017

The Janesville City Council met in regular session on Monday, April 10, 2017 in the Council Chambers of City Hall at approximately 6:00 p.m. with Mayor Carroll in the Chair and Council Members, Reid, Stapleton, Bettis and Hanson present. Absent was Council Member Robinson. Also present were City Attorney, Gary Boveia, City Clerk, Chris Murley, Public Works Director, Becky Wrage, AECOM Engineer, Mark Durbahn, Ed Hood with Hood & Phalen Insurance, Inc., Paul Pines, Shane Hoff, Hardwood Estates Developer, and Jodi Durnil with Janesville Days 2017 Committee.

Motion by Council Member Reid and seconded by Council Member Stapleton approving to adopt the agenda as presented. Motion carried.

Citizen Comments/Complaints: None

The following bills were presented:

37861	Baker & Taylor	Books	365.11
37862	City Laundering Co.	Rugs	43.55
37863	Entertainment	Subscription	40.00
37864	Lisa Gansen	Mileage – Director’s Meeting in CF	4.80
37865	Ode Design	Iowa Culture Book	44.00
37866	Wal-Mart	DVDs & Supplies	175.51
37867	Windstream/Iowa Telecom	Telephone Service Fees	65.61
37868	De Lage Landen	Copier Lease	123.75
37869	Mid American Energy	Gas & Electricity Service Fees	6,222.57
37870	U.S. Cellular	PW Cellular Service	239.84
37871	Verizon Wireless	Police & Fire Wireless	58.54
37872	Wellmark	Employee Dental & Health Insurance	3,177.04
37873	Chris Renner	Badge	139.46
37874	D.L.M. Sales	Red Cones for Mag Lights	340.00
37875	Fire Service Training	FF2	148.00
37876	Harris Firearms	Engraving of 100-Year Mugs	276.00
37877	Iowa Chiefs Association	Association Dues	25.00
37878	Janesville Lumber	304 Batteries	371.00
37879	John Deere Financial	Miscellaneous Supplies	29.21
37880	Kelly Olson	Hose Testing	214.57
37881	Kwik Trip	Fuel & Pop	19.79
37882	Lance Woodyard	Video Srvc	34.92
37883	Midwest Safety Counselors	O2 Sensor	128.03
37884	Christine Murley	Payroll	1,389.61
37885	James MacKay	Payroll	44.47
37886	Tina Ristau	Payroll	31.28
37887	Randy Samec	Payroll	1,333.63
37888	Christa Kurtz	Payroll	664.10
37889	Kathryn Behnke	Payroll	31.28
37890	Rebecca Wrage	Payroll	1,151.58
37891	Doug Bettis	Payroll	124.83
37892	Sue Stapleton	Payroll	133.43
37893	Karen Henriksen	Payroll	44.33

37894	Eric VerSteegt	Payroll	297.65
37895	Sandi Carroll	Payroll	415.57
37896	Keith Reid	Payroll	133.43
37897	Chris Robinson	Payroll	124.83
37898	Dustin Mooty	Payroll	954.87
37899	Cody Brown	Payroll	95.30
37900	Lisa Gansen	Payroll	667.48
37901	Jason Hoerman	Payroll	986.72
37902	Deb Hanson	Payroll	41.60
37903	VOID		.00
37904	IPERS	Payroll	3,413.55
37905	VOID		.00
37906	Treasurer – State of Iowa	State Taxes	815.00
37907	Christine Murley	Payroll	1,389.61
37908	Randy Samec	Payroll	1,272.71
37909	Christa Kurtz	Payroll	655.26
37910	Rebecca Wrage	Payroll	1,151.59
37911	Karen Henriksen	Payroll	206.57
37912	Eric VerSteegt	Payroll	175.24
37913	Dustin Mooty	Payroll	954.87
37914	Cody Brown	Payroll	141.96
37915	Lisa Gansen	Payroll	628.66
37916	Jason Hoerman	Payroll	1,039.99
37917	AECOM	Engineering Fees	4,963.26
37918	Al Gordon Plumbing & Heating	Contract Labor – Water Leak Repairs	97.50
37919	Black Hawk County Treasurer	EDACS Fees	110.19
37920	Black Hawk Waste Disposal	Landfill Fees	296.89
37921	Boveia Law Firm	Attorney Fees	973.39
37922	Bremer County Treasurer	Bldg & Zoning Contract Fees	150.00
37923	C & C Welding	Dust Cap Cover for Plow	11.60
37924	Card Center	Express Mail Fees – Annual Exam	23.75
37925	Central Iowa Water Association	Bulk Water Usage Fees	6,936.30
37926	Christa Kurtz	Mileage Fees – IAWEA Meeting	30.60
37927	Elsamiller Electric Co.	Check Float @ Lift Station	31.00
37928	Farber Bag	Sandbags	2,750.00
37929	Galls, Inc.	FirstResponder LED Minibar	512.39
37930	Hawkins, Inc.	Chemicals	1,042.54
37931	IAMU	Workshop Registration Fees	130.00
37932	Janesville Lumber	Supply Line for Toilet	23.79
37933	Jason Hoerman	Vehicle Wash Reimbursement	20.00
37934	John Deere Financial	Dry Charged Battery	269.30
37935	Keith Oltrogge CPA	Annual Exam Fees	2,500.00
37936	Keystone Laboratories	Samples	576.00
37937	VOID		.00
37938	Kwik Trip, Inc.	Fuel	579.34
37939	Marco, Inc.	Copies Per Lease	234.86
37940	Matt Parrott & Sons	Name Plate Insert/Holder	26.25
37941	McDonald Supply	Brass Meter Coupling	744.20
37942	Mid American Energy Company	Gas & Electricity Service Fees	2,728.00
37943	Northway Well & Pump Co.	Remove/Replace LS Pump	1,500.00
37944	O'Reilly Auto Parts	4 – 24DCM Batteries	324.68
37945	Rite Price Office Supply	Paper/Folders	50.53

37946	Special Janesville Library	1/12 Annual City Contribution	5,587.58
37947	Stokes Welding	Manhole Covers	60.00
37948	Sun Life Financial	Employee Life & Disability	343.89
37949	Tim & Mike's Auto Repair	LOF/Washer Fluid	594.95
37950	Treasurer – State of Iowa	1 st Quarter Sales Tax	1,970.00
37951	Unity Point Clinic-OCC Med	Drug Testing Results & Review	39.00
37952	Virginia Robinson	HR Consultation Fees	436.91
37953	Wal-Mart	Miscellaneous Supplies	25.99
37954	Waverly Newspapers	Publication Fees	509.49
37955	Waverly Tire Co.	Tire	180.00
37956	Windstream/Iowa Telecom	Telephone Service Fees	397.20
37957	Black Hawk Waste Disposal	Garbage & Recycling Fees	5,006.85
37958	Janesville Post Office	Postage – Utility Bills	137.77
37959	Wellmark	Employee Dental & Health Insurance	3,177.043
3196357	EFTPS	Payroll Taxes	2,903.19
3196358	EFTPS	Payroll Taxes	2,684.14

(Disbursements: General-\$35,258.31, Road Use-\$5,577.46, Special Events-\$0.00, Summer Rec Program-\$48.47, First Responders-\$0.00, Volunteer Fire Dept.–\$1,725.98, Special Library-\$4,330.89, Park Expansion & Improvements-\$0.00, Water & Sewer Improvements - \$4,963.26, Street/Bridge Maintenance & Improvement - \$0.00, Barrick Road Bi/Ped Bridge Project-.00, Water-\$13,941.23, Sewer-\$10,904.61, Refuse-\$7,736.95, and Utility Deposits - \$0.00 = \$84,487.16.)

RESOLUTION #1570 - A RESOLUTION ALLOWING CLAIMS FOR THE MONTH OF APRIL 2017. BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF JANESVILLE, IOWA that the foregoing claims be allowed as presented and warrants for the same be issued to the City Treasurer. BE IT FURTHER RESOLVED that the City Clerk is hereby authorized, empowered, and directed to draw and issue warrants on the respective funds and accounts. Resolved by Council Member Reid and seconded by Council Member Bettis to approve the bills as presented. Roll Call Vote: Ayes – Reid, Stapleton, Bettis and Hanson. Absent – Robinson. Nays – None. Resolution approved and adopted this 10th day of April 2017.

ATTEST: _____ MAYOR: _____

Motion by Council Member Bettis and seconded by Council Member Stapleton approving the following Consent Agenda items: March 13, 2017 Special and Regular City Council Proceedings, March 31, 2017 Budget & Treasurer Reports, Janesville Riviera-Roose Community Center's Class C Liquor License Renewal Application. Motion carried.

The City is still looking for someone willing to serve on the Black Hawk E911 Board for the remainder of a one-year term, until December 31, 2017.

Public Works Director Wrage and Police Chief Samec presented their monthly reports to the Council.

Motion by Council Member Reid and seconded by Council Member Stapleton to approve payment of the \$115 per person registration fee plus appropriate costs for wages for Becky Wrage, Public Works Director and Jason Hoerman, Public Works Assistant to attend IAMU's Water Leak Detection/Line Locating Workshop on 5/25/17 at the IAMU Center in Ankeny and further, approving to send Becky Wrage, Public Works Director as a volunteer to the IRWA's Iowa Children's Water Festival on 5/11/17 and pay the appropriate costs for wages. Motion carried.

Street Closures, Garbage Dumpsters and Landfill Costs, Porta-Potties, and other miscellaneous matters related to Janesville Days 2017 will be placed on the May 1, 2017 Agenda for Council consideration and approval.

Mayor Carroll opened the Public Hearing regarding the proposed contract documents (plans, specifications, and form of contract) and estimated costs for the improvements with regard to the Barrick Road Water Main Project for comments from interested citizens and taxpayers. Mr. Durbahn, AECOM Engineer, informed the Mayor and Council that at 10:00 a.m. on Thursday, April 6, 2017, bids for the above-referenced project were received and opened in the Council Chambers of City Hall. A total of five (5) bids were submitted ranging from \$505,830.70 to \$620,878.30. The engineer's estimate for the project was \$637,905.20. Blazek Corporation submitted the low bid in the amount of \$505,830.70. Mr. Durbahn recommended the Council award this project to Blazek Corporation. The contract states that the project will be completed no later than October 31, 2017. After giving opportunity for all desiring to be heard, the Mayor declared the hearing closed and turned the matter over to the Council for their consideration.

Motion by Council Member Reid and seconded by Council Member Stapleton to award the contract to Blazek Corporation in the amount of \$505,830.70 and to authorize the appropriate signatures for same. Roll Call Vote: Ayes – Reid, Stapleton, Bettis, and Hanson. Absent – Robinson. Motion carried.

Motion by Council Member Stapleton and seconded by Council Member Reid to approve AECOM's Engineering Agreement as presented, at a cost not to exceed \$46,700. Roll Call Vote: Ayes – Reid, Stapleton, Bettis, and Hanson. Absent – Robinson. Motion carried.

Mr. Durbahn gave a brief update on the status of the 7th Street Pump Station Project.

The City Clerk opened and announced the sealed bids received for the sale of the city's 2002 Ford F350 truck. The bids were received as follows: \$3299-Mike Paul, \$2500-\$3000-Owens Property Service, \$3400-Jim Hundley Heating, A/C & Plumbing, \$3501-Carlson Farms/Joe Carlson, \$2480-Rusty Renner, \$3025-Howard Schmitz, and \$7160-Allen Gordon.

Motion by Council Member Reid and seconded by Council Member Bettis to accept and approve the sealed bid totaling \$7160 from Allen Gordon for the sale of the city's 2002 Ford F350. Motion carried.

Ed Hood of Hood & Phalen Insurance Services presented the city's insurance renewal proposal to the Council.

Motion by Council Member Bettis and seconded by Council Member Hanson to approve payment of the approximate \$28,901 premium to Hood & Phalen Insurance Services for the renewal of the city's insurance for the period covering April 1, 2017 – April 1, 2018. Roll Call Vote: Ayes – Hanson, Bettis, Stapleton, and Reid. Absent - Robinson. Nays – None. Motion carried.

Motion by Council Member Bettis and seconded by Council Member Hanson approving to set a Public Hearing for 6:00 p.m. on Monday, May 1, 2017 in the City Hall Council Chambers to review and consider the Fiscal Year 2016/17 Proposed Amended Budget. Motion carried.

Motion by Council Member Reid and seconded by Council Member Bettis to approve, as presented, Justin & Melissa Buseman's Application for Driveway Permit at 408 Cedar Street. Motion carried.

Motion by Council Member Bettis and seconded by Council Member Hanson to approve, as presented, Roger Smith Construction's Application for Driveway Permit @ 133 Pine Street. Motion carried.

Motion by Council Member Reid and seconded by Council Member Stapleton to approve the Messiah Lutheran Church's request, as presented by Paul Pines, allowing them to install church directional signs at the intersections of Barrick Road & Chestnut Street, Main Street & 2nd Street, and Main Street & 7th Street under the direction/guidance of Police Chief, Randy Samec and Public Works Director, Becky Wrage. Motion carried.

Motion by Council Member Bettis and seconded by Council Member Reid to approve the \$4,000 trade-in of the 2012 Dodge Charger to Stew Hansen Dodge City once the new vehicle is in full operation. Motion carried.

The City Council will review the possible replacement of the 1993 Ford Explorer for a more dependable all-wheel drive vehicle.

Motion by Council Member Hanson and seconded by Council Member Stapleton to approve the hiring of the following seasonal part-time personnel: B.J. Meaney as the Volunteer 2nd – 6th Grade Baseball Coach and his request to use the normal wages to pay batting cage sessions, equipment purchases, possible donation to Janesville High School Athletic Department etc. and further, permission to use the city's equipment and facilities for his Janesville Pony League Team, Morgan Stanhope as the 2nd – 6th Grade Softball Coach for a maximum of 150 hours at \$9.00 per hour, and Molly Bolt as the Summer Recreation Director for a maximum of 68 hours at \$9.71 per hour. Motion carried.

The Council will consider the hiring of additional seasonal/part-time personnel at their next City Council Meeting, scheduled for Monday, May 1, 2017 at 6:00 p.m.

Motion by Council Member Reid and seconded by Council Member Stapleton to approve Central Iowa Water Association's Consumer Confidence Report (CCR) 2016 Commitment Form. Motion carried.

Motion by Council Member Reid and seconded by Council Member Stapleton to approve Aable/Terminix Pest Control's Mosquito Management Proposal as presented with the treatments to be scheduled as determined by Council Member/Parks & Recreation Commissioner, Deb Hanson. Motion carried.

The City Attorney, City Clerk, and Mayor presented their monthly oral reports to the Council.

The City Clerk presented the City's Annual Exam Report to the Mayor and Council, as was prepared by Keith Oltrogge, CPA firm.

Motion by Council Member Reid and seconded by Council Member Stapleton approving to adjourn. Motion carried. Meeting closed at 8:37 p.m.

ATTEST: _____ MAYOR: _____